

## JANDAKOT JETS JUNIOR FOOTBALL CLUB AGENDA

Type of Meeting	General	Date	16/07/2024	Time	6.30pm
<b>Attendees:</b>	Jemma Iles, Brooke Wards, Bec Wilkinson, Erin Mias, Katrina Tudor, Kylie Gerhard, Ashley Flanagan, Michelle Bradford, Gary Vincent, Donna McLeod, Jackie Sutherland, Kay Korver, Darryl Munro				
<b>Apologies:</b>	Mercy Thompson , Lars Kamphuis				
<b>Acceptance of Previous Meeting:</b>	Michelle Bradford, Ashley Flanagan				
<b>Business Outstanding;</b>					
<b>President:</b>	<b>Jemma Iles</b>				
<b>Report:</b>	<ul style="list-style-type: none"> <li>• <b>Funding Strategy Update:</b> <ul style="list-style-type: none"> <li>○ The City of Cockburn's Administration are working with the Senior and Junior Clubs to support our request to apply for funding for changeroom upgrades. It was noted that our redevelopment is not on the Long-Term Community Infrastructure Plans, due to our mini upgrade a few years ago. The Administration team acknowledges, thanks to the feasibility draft report, that there is a need to do the upgrades due to our community needs. There are several hurdles we will need to jump through to get approval from Council for funding as it is outside of this plan, and may be met with significant resistance from decision makers.</li> <li>○ A meeting with the Department of Local Government, Sport, and Cultural has been set up by City of Cockburn for end of July to run through the feasibility report and seek their support.</li> <li>○ A Council report will be prepared for the September Council Meeting regarding our request.</li> <li>○ September Council Meeting – we need to pack the gallery with our Jandakot members for our agenda item. We will be required to do a 5-minute deposition as to why the club needs the redevelopment.</li> <li>○ If all goes to plan and we can align all the funding sources – estimated construction would be 2027 or later.</li> <li>○ <b>VOTE Required:</b> The Club needs to provide a letter outlining our financial contribution commitment. I ask for our committee to support allocating a funding amount of \$20,000 as our commitment to the redevelopment. The Senior Club is looking to contribute the same. Payment will not be required to be made until construction commences so the funds will need to be quarantined from our general accounts.</li> </ul> </li> </ul>				

- **Club Behaviours:**

- Unfortunately, we have had a range of poor behaviours emerging within our club and during the game day environment involving other clubs. Issues have included: Vilification (body shaming and racist comments), attempted striking in games, and poor spectator behaviours. Darryl and I have been working with the teams and dealing with any issues with other clubs directly. Serious issues have escalated to the WAFC for investigation and mediation. Issues where our club is at fault, have been addressed with the teams involved, with the WAFC handing out appropriate discipline.
- As a club we will not tolerate any inappropriate behaviours by our members that are in breach of our Code of Conduct, and as such we will enact our own discipline to ensure that we stamp out behaviour that is not aligned with our values.
- **NOTE: *There are a range of discipline actions that the Club's Executive may enforce in addition to any WAFC issued sanctions if required, including but not limited to:***
- **Disciplinary Actions for Players:**
  - **Verbal Warning:** A formal conversation addressing the behaviour and expectations for improvement.
  - **Written Warning:** A documented warning outlining the incident and consequences of further breaches.
  - **Game Suspension:** Not allowed to play in one or more games.
  - **Loss of Captaincy/Leadership Role:** If applicable, removal from a leadership position on the team.
  - **Community Service:** Volunteering time for the club. E.g. Canteen hours.
  - **Apology Letter:** Written or verbal apology to the affected party and/or club.
  - **Probationary Period:** Player is monitored closely for improved behaviour, with potential consequences for further breaches.
  - **Mediation Session:** Facilitated discussion between involved parties to address conflict and find a resolution.
  - **Removal from the Club:** As a last resort for severe or repeated offenses.
- **Disciplinary Actions for Parents/Spectators:**
  - **Verbal Warning:** Formal conversation about expected behaviour.

- **Written Warning:** Documented warning with consequences for further violations.
- **Temporary Ban from Attending Games/Training Sessions:** Specified period of exclusion.
- **Indefinite Ban from Attending Games/Training Sessions:** Prohibited from attending club events.
- **Required Education Session:** Attend education session or issued online education material.
- **Written Apology:** To the affected person and/or the club.
- **Mediation Session:** To resolve conflict with other parents or club officials
- **Reporting to WAFC or Relevant Authorities:** For serious offenses like threats or violence.

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- **AFLSportsready**

- This not-for-profit organisation established by Kevin Sheedy, is currently doing community consultation with Junior Clubs to understand their challenges. I was invited to provide feedback to Brad Lloyd, Carlton AFL General Manager representing AFL SportsReady, on what I have learnt during my time here as President. My recommendations to them included opportunities for education and support on: Governance and Compliance with Acts, Running a profitable club, club advocacy when seeking funding for club upgrades, understanding the role of WAFC and WAFL, and Community Clubs to create talent pipelines, conflict management, Coach coordination and team allocations - knowing how and when to make calls that has the best impact for players and future of clubs, succession planning and knowledge capture - build the volunteers of the future. They are preparing a report for their leadership team. Hopefully we will see some new opportunities for courses, education programs that can help committee members in our volunteer roles.

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- **Volunteer Support/Future of our Club**

- In June we held a volunteer information night to help recruit new Committee members for next year, with 5 out of the current Executive team finishing this year. After 3 weeks of advertising on facebook, newsletters/emails and posters around the club, only 2 people turned up to learn from our current Committee. With a club of 500+ players and over 400 families, this is an extremely poor turnout. Recruiting new members

now would provide an opportunity for knowledge retention for our club.

- Discussion with current committee on this night, included personal campaigning across teams during the rest of the season to try to find suitable successors.
- **NOTE: *If we don't secure a new committee at the next AGM that will be held end of October, then the club won't be sustainable and will face closure.***
- On a personal note, due to work commitments ramping up and some health issues I am managing, I have asked our Exec team to provide me with additional support on my email management and limiting my set up/pack up roster so I can try to finish the season as President. Thank you to those that have helped out. It means a lot to me as I would like to be able to continue to support the club for the remainder of this season.
- With our Junior VP overseas at the moment due to family reasons, we need some additional support with the play up requests for the junior grades. Any volunteers?
- For the general committee - It is important we share the load. If your child is playing in the first or last game of the day then it is expected that you will be the committee members responsible for opening and closing up the clubrooms or Harmony site. If there are any recommendations on who else we can train up to do this open/lock up process please get them to in touch with Darryl/Gary for Atwell, or Jackie/Michelle for Harmony to explain what needs to be done to meet our City of Cockburn lock up requirements.

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- **RDC Funding**

- We were successful in receiving two grants from the Regional Development Council Grant program.
  - \$1500 for the merged Piara Waters/Jandakot Yr 11/12 team to support uniform costs
  - \$500 for volunteer appreciation - used for food and drinks for the Volunteers Night
- Need to ensure that we promote this grants on our socials tagging in the Metro South RDC

- Values Awards

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- **Mid Season District Meeting**

- I will be attending this meeting on Monday 29 July. They will be discussing the run into Finals as well as how the season has run so far, including impacts of competition

	rule changes in 2024. They will also be discussing the implications for the 2025 season and beyond.		
<b>Discussion Held:</b>			
<b>Action Items:</b>	<p><b>Committee agreed to put \$20k into account. Need to send letter of support to confirm that the amount is set aside and committee has agreed.</b></p> <p><b>Team info about problems to be submitted straight through rather than waiting for midweek.</b></p> <p><b>Value awards – to be given to Dana and stacey</b></p>		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Senior Vice President:</b>	<b>Darryl Munro</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>• East Fremantle - Development Squad nominations have been sent, Cruz Hargense, Etienne MacMath, Aldie Wards . No news on the Girls nominations.</li> <li>• South Fremantle - Girls Development Squad nominations have been sent to Fallon that I am addressing with Sean Pollard as they have selected girls not in their zone. No news on the Boys nominations.</li> <li>• Brooke to provide player list 2010 born boys in preparation for the SF Development Squads.</li> <li>• Nick Campo - death / several players affected by this tragedy. Email to SF to check on the coaches.</li> <li>• Incidents across several Youth Teams with major dramas with the Y10 Boys recently versus Piara Waters. Y8 Boys Team last weekend against Winnacott.</li> <li>• Message to TM regarding incident reporting - us involved or issue against us.</li> <li>• Larger Squads - need attendance lists completed by TM and strategy regarding Finals for those teams that qualify.</li> <li>• Larger Squads - Game Times - 60% minimum - complaints with smaller benches and kids left at 60%. Will need to provide to coaches.</li> </ul>		
<b>Discussion Held:</b>			
<b>Action Items:</b>	<p>Brooke to provide list of 2010 born kids so we can push it in.</p> <p>Kay- message to TM - incidents to be reported straight away.</p> <p>Send reminder to large squads re finals and spreadsheet .</p>		
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Junior Vice President:</b>	<b>Lars Kamphuis</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>• Y7 Red - Racism incident</li> <li>• Play ups across - Y6 / Y7 / Y8 teams</li> <li>• Several players wanting to move up to the Y6 teams to help with numbers.</li> <li>• Junior teams are a mess based on numbers registered and team configurations.</li> </ul>		
<b>Discussion Held:</b>			
<b>Actions Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Treasurer:</b>	<b>Michelle Bradford</b>		
<b>Report:</b>	Notes <ul style="list-style-type: none"> <li>• Current Bank Balances as at 15-Jul-24: <ul style="list-style-type: none"> <li>○ Beyond Bank Visa - \$3,668.70</li> <li>○ Beyond Bank Savings - \$203,851.17</li> </ul> </li> <li>• CommBank account has now been closed.</li> <li>• The only outstanding sponsorship payment now is Semple Group.</li> <li>• Payment Summaries have been finalised for Canteen Staff and SGC payment has been made.</li> <li>• I will liaise with the accountants to get the 2024 Q4 BAS finalised.</li> <li>• There is a cost of \$3500 for our 50% share of the Atwell Reserve Needs and Feasibility Study which was a commitment made by the previous committee. This payment will be processed this week.</li> </ul>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Registrar:</b>	<b>Brooke Wards</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Auskick Coordinator:</b>	<b>Bec Wilkinson</b>		
<b>Auskick Assistant:</b>	<b>Erin Mias</b>		
<b>Report:</b>	<p>Rookie Day and Gala Day  Rookie Series 4<sup>th</sup> August – Year 2s. Teams are condensed. Need to talk about umpires. Seeing if any juniors need to do the service.  PP and y1 will move to Harmony</p> <p>Gala Day – 28<sup>th</sup> July  8 – 9am . Need to set up 4 ovals..  Bec will be here for coffee but canteen  – Equipment will be here.  5-530am start. Request help  Need to set up 19 games. Borrowing equipment from Mundijong  Umpires will be supplied .  Canteen – will run chips, sausage sizzles, coffee, drinks and chocolates,  45 minute allocation between. Wave times still to come out.  3 PP and 3 year 1 teams registered.</p> <p>Auskick comms to wear Naidoc jersey this weekend.</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Secretary</b>	<b>Jackie Sutherland</b>		
<b>Report:</b>	<p>Windups date set  <b>Mailchimp</b>  <b>Lerlyn</b>  <b>Life member</b>  <b>150 games</b>  <b>PP to Year 12s</b></p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Coach Coordinator</b>	<b>Trent Flanagan</b>		
<b>Report:</b>			
<b>Discussion Held:</b>	Speaking to coaches – especially younger groups re talking through rotations.		
<b>Action Items:</b>			

<b>Responsibility:</b>		<b>Due Date:</b>	
<b>All Girls Coordinator:</b>	<b>Kellie Jewell</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Managers Coord</b>	<b>Kay Korver</b>		
<b>Report:</b>	Nil report Player's parent would like to donate towards medals / etc		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Sponsorship &amp; Grants</b>	<b>Darryl Munro</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>• Kai Fella Fundraiser Day was a great success - \$1756 so far. 3 workshops booked for next week and early August (Boys &amp; Girls). Y10 Monday, Y11/12 Boys Tuesday. Girls 5 August</li> <li>• NAIDOC Round last week and again this week. Smoking Ceremony scheduled for Sunday at 9:30am. Photos to be send through to Ash so she create post about NAIDOC Round.</li> <li>• Polo shirts to be spread amongst coaches</li> <li>• Pink Jumper Fundraiser - starts round 11 but will be a massive day Sunday 4<sup>th</sup> August. Cake stall will be on again.</li> <li>• 5-6 Girls Guard of honour/ 7-8 Girls run through banner.</li> <li>• Sponsors &amp; Life Members Day - Sunday 4th August</li> </ul>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Uniform &amp; Merch Coord</b>	<b>Mercy Thompson</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			



<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Kit &amp; Jumpers</b>	<b>Kylie Gerhard</b>		
<b>Report:</b>	Jumpers have come back.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Equipment Manager:</b>	<b>Gary Vincent</b>		
<b>Report:</b>	Would like to purchase a heavy duty blower. Makita heavy duty . Sand is due to be delivered by council to use on oval as not supposed to use sandpit sand.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Grounds &amp; Game Day Coordinator:</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>			
<b>Canteen Manager:</b>	<b>Tabitha Bond</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>IT / Social Media :</b>	<b>Ashlea Flanagan</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Events / Fundraising</b>	<b>Katrina Tudor</b>		
<b>Report:</b>	<p><b>Fundraiser Quiz Night, Fri 19 July. 6:30pm (Bamboozled MC arrives at 5:45 for set up)</b></p> <p>Remaining balance has now been paid.  Please can I have a volunteer or 2 to help set up tables and chairs / check AV equipment.  Check where the tables and chairs are stored - will there be anything in the store room we need?  Check we have an HDMI cable (and I know where it is)  Prizes so far collected (Katrina will bring updated list to meeting)  Door Prize  Raffle tickets  Games - 1-100 (do we need/have a playing board?) 100 club.  Darryl to print out. \$2 and \$5  Games - roll the coin (bottle of booze (vodka?) to be purchased</p>		
<b>Discussion Held:</b>	Meet about 3pm to set up . Booze to be ordered		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>First Aid Coordinator:</b>	<b>Donna McLeod</b>		
<b>Report:</b>	<b>Nil</b>		
<b>Discussion Held:</b>	Concussions - can we organise for protocols to be sent in by Thursday to Donna.		
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Jandakot Jets Seniors:</b>			
<b>Discussion Held:</b>			
<b>General Committee:</b>	<b>Helen Vincent, Laura Sharland</b>		
<b>Report:</b>	Lost property in Auskick room.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Time ended</b>		<b>Next Meeting</b>	Click or tap to enter a date.

