

JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUTES

Type of Meeting	General	Date	14/05/2024	Time	6.30pm
Attendees:	Jemma Iles, Jackie Sutherland, Brooke Wards, Michelle Bradford, Gary Vincent, Kelly Jewell, Laura Sharland, Kylie Gerhard, Bec Wilkinson, Donna McLeod, Stella McQuade, Trent Flanagan, Kay Korver, Lars Kamphuis, Katrina Tudor				
Apologies:	Darryl Munro, Helen Vincent				
Acceptance of Previous Meeting:	Gary Vincent, Jemma Iles				
Business Outstanding;					
President:	Jemma Iles				
Report:	<ol style="list-style-type: none"> 1. Season Start! We made it. Well done to all the hard work by the committee. It has been a mission and I am grateful for everyone that has pitched in to make the season happen. 2. Set up/Packup Support – Need as many volunteers as possible from the committee to support with set up and pack up. Last year it was mostly the Exec team carrying the load. This year it needs to be a group effort. Speak to the other parents of your teams to seek their support to help throughout the year too. We are happy to train people up! Can someone please nominate to write up a 1 page ‘How to Set up/Pack up” Guide that we can put at each oval. 3. Inclusivity with our Club Song – With inclusion being one of our values, it is important that we ensure all teams are singing the club song that makes references to ‘Sons and Daughters’ and not singing the old words that excludes ‘Daughters’. Kay – can you please flag with Team Managers. Copy of song is on our website. Can't wait to hear it throughout the year! 4. Club Room Upgrade Discussions - On Saturday 20 April, Darryl and I and the Senior Club team met with Government/political Members to discuss support in seeking funding for an upgrade and expansion of our Club Rooms. Clubroom upgrades are subject to multiple funding sources and take years to come to life. Both the Senior and Junior Clubs are pushing hard to speak with the relevant people to have this multimillion-dollar project highlighted during the next round of election promises, with a goal of seeing upgrades completed in 2028/29. We will continue our campaign for awareness and support. To progress, Clubs need significant support from Local, State and Federal Government bodies. They also need to demonstrate their own significant financial contribution; hence the club has had a strong focus on good financial management over the last few years to position us to have these conversations. We will keep you updated on any progress. 5. Succession Planning – Darryl and I have been in discussions over the last couple of weeks about the succession plan for our roles. With us both having significant work and travel commitments, we are unable to sustain full time committee positions. We therefore seek the club's support to endorse two new roles for the remainder of year until the next AGM. The roles are Co- President and Co– Senior Vice President. This is an opportunity to ensure succession planning for 				

	<p>two critical roles and allow those members that are interested in doing these roles, to learn on the job with our full support and knowledge transfer. Please can we have a Vote on this item, and then if endorsed we will start to advertise for these roles asap.</p> <p>6. Concussion Protocols – Club protocols for managing the new concussion rules have been drafted. These were issued to the Exec Committee, First Aid Coordinator and Team Manager to review and approve prior to Round 1. Please can the Committee confirm endorsement of these protocols for the remainder of the 2024 season. This document will require review every year or as the Play AFL guidelines change.</p> <p>7. Alcohol and Smoking Information has been sent out to coaches and TM re no alcohol and smoking around play / juniors.</p> <p>8. Behaviours – red and yellow card has been given. Swearing at umpires . not just players / coaches / parents and spectators</p>			
Discussion Held:	<p>Vote confirmed to have co President and co Vice President. Look to have a volunteer info night during the season.. More people on the exec probably stepping down look for succession planning.</p> <p>Concussion protocols confirmed to be endorsed.</p>			
Action Items:	<p>Ash - Concussion protocols to be added to website.</p> <p>Look to have volunteer night during the season</p>			
Responsibility:	<table border="1"> <tr> <td></td> <td>Due Date:</td> <td></td> </tr> </table>		Due Date:	
	Due Date:			
Senior Vice President:	Darryl Munro			
Report:	<ul style="list-style-type: none"> • Several Concussions already. 21 Day Protocols in place. • Y8 Red started Season with Injuries & players away. 2 late registrations hopefully will help numbers. • Y9 Boys have had several injuries so move to 2 teams was right decision. Player Suspended for umpire abuse. • Y10 Boys first win in 2 years on the weekend. • Y11/12 Boys has been a tough start to the season with several loses and injuries. • Y7/8 Girls with some issues around poor behaviour at training and now a couple of incidents around bullying. • Y9/10 Girls - Fallon dealing with player issues regarding training and her assistant coach. • Y11/12 Girls - working through the Merger, numbers have been inconsistent at training and games with very minimal Comms between players and coaches. • Bulldogs players attended training this week. 			
Discussion Held:				
Action Items:				
Responsibility:	<table border="1"> <tr> <td></td> <td>Due Date:</td> <td></td> </tr> </table>		Due Date:	
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Junior Vice President:	Lars Kamphuis			
Report:	<p>Season underway. Issues.</p> <p>1. Come across. Friday Y6 White 2 dangerous tackles within first</p>			

	<p>minutes. Need to let T / coach know re complaints.. Cant take complain from parent to WAFC.. need to raise via TM to Pres.</p> <ol style="list-style-type: none"> 2. Clarified age of runner .. 18 years or older except for Years 3 – 6 but need to be asst coach. And would need to be runner.. needs approval from WAFC. 3. Issues re Jumpers. Jumpers have to be collected at the end of game . rather than individual players taking home. Kaye to reiterate. 4. Lollies – Club is not responsible for lollies. It is up to the parents to provide alternative. 5. Play ups - struggling from Year 5 to Year 6.. Looking for year 6s and 7s.
Discussion Held:	
Actions Items:	Ash - Facebook push Year 6s and year 7s. Push into schools.
Responsibility:	Due Date:
Treasurer:	Michelle Bradford
Report:	<p>Please find attached the 2024 Season P&L through to 13-May-24.</p> <p>Notes</p> <ul style="list-style-type: none"> • Current Bank Balances as at 13-May-24: <ul style="list-style-type: none"> ○ Beyond Bank Visa - \$7,407.18 ○ Beyond Bank Savings - \$195,488.48 ○ CommBank - \$6,948.84 • A few late registrations have come in and we have finally resolved the issue with PlayHQ and our Auskick payments are now coming through. • Uniform Sales have been strong this season and new stock has had to be purchased. • Brooke and Shane (previous president) to close CommBank account as soon as possible as they are the only ones with access. • The only outstanding sponsorship payment now is Semple Group who I continue to follow up. • 2024 Q3 BAS has been submitted and paid. • Workers Compensation Insurance has been taken out to cover the canteen staff and I will process the payroll as soon as I receive the paperwork from all of them. • Look to put some money into term deposit at the end of the season.
Discussion Held:	
Action Items:	Brooke and Shane to close Commonwealth Bank account..
Responsibility:	Due Date:
Registrar:	Brooke Wards
Report:	Current registration numbers TM have been great.

Discussion Held:	A few games have been missing from Y7/8 girls last year.. Need to check with playhq.		
Action Items:			
Responsibility:		Due Date:	
Auskick Coordinator:	Bec Wilkinson		
Auskick Assistant:	Erin Mias		
Report:	<p>Super hero round this weekend. Preprimary have first games this weekend. Gala day coming up .. Rookie Series coming up as well. Need to chat to Mercy.. Olivia coming out to visit. Need to organise bring a friend. Need to decide when Week 1 was a bit chaotic but working now. Photo night – Auskick night. Games at 530 . Pizza from 630. Club to pay for pizza. AFL game that auskick attended was great. Kids had brilliant time.</p>		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Secretary	Jackie Sutherland		
Report:	<p>Council – new tables coming. Still outstanding issue of leak in1st changeroom . Harmony changerooms are now OK to use (from this Friday – fingers crossed)</p> <p>Photos have been organised for 7th and 14th June.. Tentative photo times have been given. A few have moved around – but are all dependent upon regrading which may cause changes to fixtures.</p> <p>The raffle ticket permit has been issued. Printing of raffle tickets now happening. These should be ready for distribution to teams last week of May. One booklet per family - youngest child receiving.. More available on request. Tickets will be due beginning of August but we would prefer to get them back earlier. Draw date is the 13th August (at committee meeting)</p> <p>Indigenous Jerseys – to be made available. Closing date to be... We will be doing a Polo shirt for the 4 teams wearing indig shirts (3 shirts per team - coach, asst and TM) .. – do we want to offer this to committee / supporters to purchase . male and female available. Can offer to kids as well – but it wont be instead of the Jets polo .</p> <p>Mailchimp – uniforms, raffle, indigenous jersey, players for Y6s and 7s. photos , auskick games night</p>		

Discussion Held:	Need to check with person who designed if ok with polo shirt design. If all ok, open to offer. Made to order.		
Action Items:			
Responsibility:		Due Date:	
Coach Coordinator	Trent Flanagan		
Report:	South Fremantle players coming down. Year 9-12 boys. 530 – 730		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
All Girls Coordinator:	Kellie Jewell		
Report:	I'll just bring up briefly the Women and Girls Community Football Charter. I submitted an EOI to become a part of the charter, and there's a few things they'll require from the club if we choose to proceed. Benefits from joining. Need to go through the checklist and look through. Coordinator (Bianca Glanville) happy to sit and join and help us. Only 2 clubs so far. Bibra Lake and Cottesloe Magpies.		
Discussion Held:	Kwinana do a once a month have their older girls come and coach the auskick girls.		
Action Items:	Quick working group to look at Community Club Football Charter.		
Responsibility:		Due Date:	
Team Managers Coord	Kay Korver		
Report:	Everything seems to be going well, there were a few teething problems with the Rookie Me app during round 1 and 2 which thankfully got sorted. A big thank you to Murray from Rookie Me who was answering my emails on a Saturday within minutes and we managed to get everyone back on the app. I had no messages about it last weekend so fingers crossed it is all good from here on in. A couple of small mistakes on the team sheets but nothing that couldn't get sorted with a quick message. Other than that, there is not much to report on, everyone is doing a great job and the season should hopefully run smoothly.		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Sponsorship & Grants	Darryl Munro		
Report:	<ul style="list-style-type: none"> • Awaiting payments from Jason Hodgson \$1500. • Waiting on fixtures to update for Blue Round and Pink Round- 		

	tentatively scheduled for mid June Round 7 or 8(Blue) and Round 13 (Pink). <ul style="list-style-type: none"> • NAIDOC rounds R9/R10 		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Uniform & Merch Coord	Mercy Thompson		
Report:	Still quite a few orders to be picked up. Have sold more this year than previous 2 years.		
Discussion Held:	Jackets – supporter sale.. Hats and beanies. Seniors have hats which are cool. Find out where Updating merchandise for next year. Logo is old fashioned ?		
Action Items:	Senior Hats - where from ? New logo design for Jandakot jets. Possibly like coaches training shorts. Uniform design. Look at Jacket Sale.		
Responsibility:		Due Date:	
Team Kit & Jumpers	Kylie Gerhard		
Report:	Waiting on fixtures for regrading		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Equipment Manager:	Gary Vincent		
Report:	New equipment received. All good		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Grounds & Game Day Coordinator:	Vacant		
Report:			
Discussion Held:			
Action Items:			
Responsibility:			

Canteen Manager:	Tabitha Bond		
Report:	Still waiting on certificate. Coffee machine to be serviced. Will have temporary machine whilst being serviced.		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
IT / Social Media :	Ashlea Flanagan		
Report:	100 off 1000 followers on Instagram. Some pages have been targeted by sellers.		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Events / Fundraising	Katrina Tudor		
Report:	<p><u>Junior Quiz Night - Sat 20 July</u> Need to confirm a date asap Sat 20 July,</p> <p>Quizmaster options go with Bamboozled</p> <p><u>Bamboozled</u> (they run the Quiz night at the Quarie) \$750 3hr package with 6-7 rounds (60-70 questions) plus interactive games (use of screens) Option to work in a raffle or auction...themed questions.....dress up 5:45pm arrival 7pm start 10pm pack down DJ can be provided for extra \$150 if we want one but they play music is played in-between rounds 30% deposit paid on booking.</p> <p>Put in info about team manager. Letters sent to tm asking for donations.</p> <p>Things to consider Food options? Do we BYO? Or have a pizza van or other food van? Canteen open? Help to source prizes Do we want to run a raffle? Door prize/seat prize? Spot prizes (bonus round)? Other games in-between rounds?</p>		

	<p>Screen/projector set up - for interactive rounds. Do we want to have an auction? How lucrative was the auction for the club last year or did it all go to the Quizmaster company?? Need to organise Liquor licence asap (confirm turnaround time)</p> <p>Daryl is looking into running a whiskey and/or Gin nights as additional social events... (Fri 2 Aug)?? Gin night.</p>		
Discussion Held:	<p>Tables of 8 or 10 - 15 tables. 8 or 10. \$160 a table BYo food.. Bar open . Need liquor Licence.. RSA approved Manager Thanks Katrina for doing mothers day chocolates.</p>		
Action Items:			
Responsibility:		Due Date:	
First Aid Coordinator:	Donna McLeod		
Report:	<p>In April, there was 10 volunteers to complete First Aid training and another 4 to update CPR.</p> <p>23 new first aid modular kits were purchased. There is now a modular first aid kit and extras ziplock bag with additional items. This is the same for each team regardless of age group and should help first aiders find what they need quickly.</p> <p>6 concussions were reported over the weekend. 2 x y6 white, 1 x y7/8 girls, 1 x y9 grey, 1 x 11/12 boys, 1 x 11/12 girls.</p> <p>No concussion reports from previous weeks.</p>		
Discussion Held:			
Action Items:			
Responsibility		Due Date:	
Jandakot Jets Seniors:			
Discussion Held:			
General Committee:	Helen Vincent, Laura Sharland		
Report:	<p>I wanted to bring up Y7-12 players not turning up in their formal uniform. What can we do/say about this? There are a number that don't come in formal gear, I have put out a general message to everyone in the team about coming to games in their club polo and black pants but wanted to check on the club's stance on this before I message the parents directly. One concern I have is the end of year formal dinner/presentation evening, if they don't have a club shirt, can they come? If it is financial reasons, can we help?</p>		

	MDO - need to look at who is doing it. Need to make sure they are comfortable to do it.		
Discussion Held:	All are asked to come in their gear ready to go . Kay to reiterate to team managers.		
Action Items:			
Responsibility		Due Date:	
Time ended	8.15pm	Next Meeting	Click or tap to enter a date.