

JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUES

Type of Meeting	General	Wed 8 th November	Time	6.30pm
Attendees:	Shane Ford, Jackie Sutherland, Darryl Munro, Brooke Wards, Gary Vincent, Laura Sharland, Michelle Bradford, Donna McLeod, Jemma Iles , Kellie Jewell, Donna McLeod, Lars Kamphuis, Stella McQuade, Trent Flanagan, Ashlea Flanagan, Bec Wilkinson			
Apologies:	Mercy Thompson, Kylie Gerhard, Kaye Korver			
Acceptance of Previous Meeting:	Gary vincent, Shane Ford.			
Business Outstanding;	Following AGM where all positions stepped down, 4 positions were not filled. Jemma Iles has now stepped into President and Stella McQuade - Snr Vice President .			
Caretake President:	Shane Ford			
Report:	Introducing Jemma and Stella to the club. Exciting with a large proportion of the committee being female it brings a new dynamic to the club			
Discussion Held:	Welcome to Jemma and Stella			
Action Items:				
Responsibility:		Due Date:		
Senior Vice President:	Nil			
Report:	Darryl and Stella working through . One of older girls players invited to East Freo Rogers Club , change of talent manager has caused slight disruption which meant invite hasn't come through. Trying to get her a spot. Coach applications - Darryl happy to sit in. Warren Littlefair is happy to be an independent interviewee if required.			
Discussion Held:				
Action Items:				
Responsibility:		Due Date:		
Junior Vice President:	Nil - Lars happy to do caretaker..			
Report:				
Discussion Held:				
Actions Items:				

Responsibility:		Due Date:	
Treasurer:	Michelle Bradford		
Report:	<p>Jackie & I have been added as signatories to the Beyond Bank accounts. As at 6th November 2023 there is \$2,311.98 in the Beyond Bank Visa account and \$120,483.49 in the Beyond Bank Operational account. There is still a payment of approx. \$5,500.00 to be made to IGA for last season as well as a payment of \$242 to WAFC.</p> <p>There is also a CommBank account which I don't have access to so cannot confirm the balance but I believe there is about \$1,200.00 in that account. Shane and Brooke are to close this account and transfer the funds to Beyond Bank this month.</p> <p>Currently PlayHQ deposits are going into the CommBank account, I am trying to get this changed to Beyond Bank.</p> <p>I have contacted Xero to request a Not-For-Profit discount on our subscription and they will discount it 25% from the next bill. They could not back-date. Profit and loss for month ended 30 November 2023 attached. Will check off on fees.</p>		
Discussion Held:			
Action Items:	<p>Shane and Brooke to close Jandakot Jets CBA account ASAP and transfer balance to Beyond Bank account. Request that 3 years paper statements are printed to include in treasurer file.</p> <p>Following Jemma Iles being elected as president at the committee meeting, Jemma is to be added to the Beyond bank accounts. The new signatories are to have signing authority, online access as well both should have debit cards.</p> <p>Account details are</p> <p>Savings account BSB: 325-185. Acc 03958382</p> <p>Visa Account – BSB – 325-185. Acc: 03958381</p> <p>Shane Ford previous president is to be removed from the account, once Jemma has been placed on.</p>		
Responsibility:		Due Date:	
Registrar:	Brooke Wards		
Report:	<ul style="list-style-type: none"> · A big thanks to Dave for previously setting up the 2024 Registrations ready to go and having everything organised! · Registrations are now open! 		

	<p>Visit our website jandakotjetsjfc.com and click on the membership link to take you to PlayHQ and register – Watch out for a mailchimp coming out soon.</p> <ul style="list-style-type: none"> · Kidsports going up to \$300. Codes must be applied for before registering to get the discounted rate. · WAFC Affiliation Fee will be increased to \$1000 from \$500 in 2023. The Player Development Levy and Team Nomination fees will remain the same from 2023. · I think we should discuss capping team numbers/registrations for 2024 season and if needed have a waitlist. <p>Dave called last night to say he was happy helping. Also happy to do fixturing.</p>		
Discussion Held:	Need to watch numbers going forward to watch numbers.		
Action Items:			
Responsibility:		Due Date:	
Auskick Coordinator:	Bec Wilkinson		
Auskick Assistant:	Erin Mias		
Report:	Happy to be doing. trying to get more parents involved. Will organise to meet up with Erin . Need to grab computer etc . Trent - PP, James - Yr 1, Nic – Yr 2		
Discussion Held:	Looking at pumps for next year to help out as current pumps take a lot easier. Could get a larger one to help out. (See Gary)		
Action Items:	Access to auskick coordinator email / laptop		
Responsibility:		Due Date:	
Secretary	Jackie Sutherland		
Report:	<p>Canteen registration has gone in to council. Awaiting confirmation. Harmony should be able to use temporary food permits but will need to get fixtures so can submit forms in advance.</p> <p>According to constitution exec members should have WWC as well as police clearance so will be making sure all up to date.</p>		
Discussion Held:			
Action Items:	Exec police clearance and WWC cards. Follow up council with canteen registration		
Responsibility:		Due Date:	
Coach Coordinator	Trent Flanagan		
Report:	<p>Expressions of interest were sent out yesterday for the Youth Coaches (Y7 – 12). Have called Cam but havent heard back yet. James Depane is happy to come down and talk like Michael Pratt. Will be here for a few years.</p>		

Discussion Held:			
Action Items:	Access to coachcoordinator email		
Responsibility:		Due Date:	
All Girls Coordinator:	Kellie Jewell		
Report:			
Discussion Held:			
Action Items:	Access to girls coordinator email		
Responsibility:		Due Date:	
Team Managers Coord	Kay Korver		
Report:	Need to look at replacing a few ipads for next year.		
Discussion Held:	Is Rookieme app is going to be compatible with Android - need to find out ? This may be a cheaper option that ipads ? What happened to old ipad ?		
Action Items:	Follow up about Rookieme app.		
Responsibility:		Due Date:	
Sponsorship & Grants	Darryl Munro		
Report:	Working through renewals for past 2 years as they all expire 31 December. Tucker Fresh have said they will recommit but not sure what. Michael pratt will do more strength and conditioning. Old clover downs is going to give us \$8000. Working through rest of sponsors and see what happens.. If someone drops out we will see what we can do with others. Michelle will get invoices for start of January for new ones from 1 Jan last year to reinvoice. . Look at what we need to purchase . ie jumpers, blue / Naidoc, pink jumpers..		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Uniform & Merch Coord	Mercy Thompson		
Report:	Need to order a few shorts, team polos and track pants in various sizes to make sure enough for this year as cant really move over with our excess stock. Looking to make sure we have enough for this year.		

	Uniform prices for some items will need to increase as we are actually losing money on some items.		
Discussion Held:	<p>Can we put information on website about what uniform is needed online. Kidsport will increase amount so can order online only shorts and socks will be covered as onfield only.</p> <p>In WA there is no validation. Between kidsport and playhq need to double check by treasurer.</p> <p>Uniform policy to be shown on website.</p> <p>Auskick - Shorts, socks, polo shirts</p> <p>Y3-6 Shorts, Socks, polo shirts</p> <p>Y7 –12 Black pants (club [pants or dress pants) , black shoes club polo shirt, shorts , socks , Club apparel to be worn ie jumper</p>		
Action Items:	<p>Uniform policy to be created. Michelle to update kidsport to have uniform available if required.</p> <p>Look at items required and order so not waiting like last year.</p>		
Responsibility:		Due Date:	
Team Kit & Jumpers	Kylie Gerhard		
Report:	<p>Will need to replace a number of team jumpers as well as bags. Are we ok to do this now ?</p> <p>MDO Vests per team ?</p>		
Discussion Held:	<p>What are chances to sponsor the bags? Possibly IGA as already have 2 sets of shirts using .</p> <p>First aid and runner vests. Possibly physios / chemists to hit up Y11/12 sponsor a team?</p> <p>Stock of jackets – may get sponsor to gift jacket to players .</p>		
Action Items:			
Responsibility:		Due Date:	
Equipment Manager:	Gary Vincent		
Report:	<p>End of year equipment stocktake was conducted.</p> <p>Should have plenty of vests, football bags and cones for 2024 season. Coaches' boards are starting to look a bit ordinary.</p> <ol style="list-style-type: none"> 1. Do we want to do team bag pumps for next year as most are damaged? 2. Do we want to pre order footballs for 2024 season? 3. Do we want to order new gazebos for JJFC Players and visitors ? 		
Discussion Held:	<p>Need to replace one of the gazebos frames . Can salvage and keep parts. 6 post ones are getting more damaged.</p>		

	Quote for gazebos from place we got them from. Winnacott and Willetton have good gazebos although Winnacott seems larger . 4 post gazebos seem small when raining but should be ok. Need to get 3 quotes for equipment. and can then apply for equipment grant.		
Action Items:	Gazebo quotes and quotes for equipment.		
Responsibility:		Due Date:	
Grounds & Game Day Coordinator:	Vacant		
Report:			
Discussion Held:			
Action Items:			
Responsibility:			
Canteen Manager:	Tabitha Bond		
Report:			
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
IT / Social Media:	Ashlea Flanagan		
Report:	Need to give access to social media. Bec will help. Official JJ FB is to be shut down.		
Discussion Held:	club has access to official JJ - need to close down. Computers pass along to next meeting. Ipads as well. Replacement schedule. Look at new computers		
Action Items:	Close down official JJ FB account. Give Email and access to wix/ fb / instagram		
Responsibility:		Due Date:	
Events / Fundraising	Katrina Bunter		
Report:			

Discussion Held:	<p>Are we going to do raffle again? Follow up after a month to sell rather than leaving for a full year. Do we charge people who don't sell? Hammond Park are bringing in a levy next year.</p> <p>We can run a lot better this year. Maybe look at having a fundraising levy following year. Can still make good money</p> <p>Do we offer to have an opt out option ? not this year.</p> <p>Other alternatives are chocolates</p> <p>Events - Quiz nights, Bogan bingos, look at different activities.</p> <p>Possibly Auskick event to do promotion.</p>		
Action Items:			
Responsibility:		Due Date:	
First Aid Coordinator:	Donna McLeod		
Report:			
Discussion Held:	Eddie Giles Y10 still listed as suspended due to concussion		
Action Items:	Eddie Giles concussion – check to see if have completed as otherwise wont be able to play till fixed.		
Responsibility		Due Date:	
Jandakot Jets Seniors:	Jamie Adams		
Discussion Held:			
General Committee:	Helen Vincent, Lars Kamphuis, Laura Sharland		
Report:			
Discussion Held:	A few website policies are due for renewal November 2021. Believe - Umpires and racism. Check others.		
Action Items:	Check policies due for renewal		
Responsibility		Due Date:	
Time ended	7:43pm	Next Meeting Wed 13th December	Click or tap to enter a date.