

## JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUTES

<b>Type of Meeting</b>	General	<b>Date</b>	12/03/2024	<b>Time</b>	6.30pm
<b>Attendees:</b>	Jemma Iles, Daryl Munro, Jackie Sutherland, Helen Vincent, Gary Vincent, Katrina Bunter, Kylie Gerhard, Laura Sharland, Kellie Jewell, Kay Korver, Lars Kamphuis, Bec Wilkinson (online)				
<b>Apologies:</b>	Michelle Bradford, Ashlea Flanagan, Trent Flanagan, Erin Mias, Donna McLeod				
<b>Acceptance of Previous Meeting:</b>	Laura Sharland, Lars Kamphuis				
<b>Business Outstanding;</b>					
<b>President:</b>	<b>Jemma Iles</b>				
<b>Report:</b>	<ul style="list-style-type: none"> <li>• Acknowledgement of traditional owners</li> <li>• <b>Open Day:</b> was held on 17 Feb. Thank you to everyone who turned up to help out. Was a good day, despite how hot it was! Laser Tag seemed to be a big hit. Any learnings from the day we want to take note for next year?</li> <li>• <b>Roar Community Day:</b> was held on 9 March. Thanks again for those that were able to assist – especially Darryl for getting the gazebo and gear for us. South Coogee JFC attended too. Feedback provided to the Roar team that this was held a little late in the year for us to be able to generate registrations. Most of the families were young, and enjoyed the AFL stand. Learnings – Focus on Auskick next time. Have a goal/hand ball tryout.</li> <li>• <b>Club Handover:</b> is scheduled for Tuesday 26 March 4pm. I will do that with the Council and Cricket Clubs.</li> <li>• <b>WAFC Meeting:</b> All new Presidents and VPs attended a WAFC meeting on 26 February. Ran through our roles, governance requirements, the role of the Metro South Development Council and the Commissions strategic plan for the year. Their key strategic focus areas are: Grow the Game, Enhance the environment and experience for all participants, Simplify football for volunteers, and sell our story. An Integrity Unit exists for any investigations into parents, committee members and volunteers (coaches, team managers) if there is any misconduct reported. There was a lot of encouragement around collaborating across clubs – especially if we can't get teams together. There is also a big focus this year on Parent Behaviours – with campaign material coming out for us to promote closer to the season.</li> <li>• <b>Metro South Development Council:</b> We are hosting the meeting next Monday 18 March for Presidents across the clubs in our District. We can provide any concerns or issues for discussion. Please email me if there is something significant you want me to discuss. Or we can note in this meeting minutes.</li> </ul>				

	<ul style="list-style-type: none"> <li>• <b>Senior VP:</b> Thank you Darryl for stepping into this role for us during a very busy time. We still need to get someone in to learn from Darryl and take on the role. I would like to propose a Volunteer Information Night here at the club to engage all parents who may be interested in helping out but aren't sure what is involved, and also so we can have some succession planning for next year. And to also see if we can get a pool of parents to sign up to support us throughout the year. Can I please ask for 1 or 2 people to work with me on this? Any suggestions on when could be a good time to hold the event?</li> <li>•</li> <li>• <b>Values Program:</b> I will pull together the values information and award nomination forms over the next week. Look to launch at our next Committee meeting. I would also like to purchase a banner that we put up on game weekends with the values on them. Help promote the club.</li> </ul>
<b>Discussion Held:</b>	
<b>Action Items:</b>	Possibly hold volunteer night to entice volunteers probably middle of season.. Suggestions of how to Pop up banner for values -
<b>Responsibility:</b>	<b>Due Date:</b>
<b>Senior Vice President:</b>	<b>Darryl Munro</b>
<b>Report:</b>	<ul style="list-style-type: none"> <li>• Year 10 Boys - Player Selection Matrix.</li> <li>• Year 11/12 Girls - No Coach and low numbers of regos.</li> <li>• Only Y7/8 Girls locked in Comfortably with numbers.</li> <li>• Y9/10 Girls numbers are good. Need a few more players or Y11 girls to play down.</li> <li>• Still chasing players in Y11/12 Boys / Y8 Boys.</li> <li>• Scratch matches - Girls vs Baldivis (7th April - middle of holidays)</li> <li>• Scratch matches - Boys vs Mazenod- waiting on Confirmation but pushing for 14th April.</li> <li>• Year 9 Boys numbers barely enough for 3 teams.</li> <li>• Concussion Protocols - changed to 21 days.</li> <li>• Team Selections - due by 22nd March.</li> </ul>
<b>Discussion Held:</b>	<p>Full process for year 10s - to look at different options . Comms going out to parents this week. 34 players only 25 spots.</p> <p>Is there insurance for those not registered. Daryl to send email to remind those who are not registered.</p>
<b>Action Items:</b>	

<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Junior Vice President:</b>	<b>Lars Kamphuis</b>		
<b>Report:</b>	<p>Registrations:</p> <p>Y3: 32 – two teams (12 a side)</p> <p>Y4: 39 – two teams (15 a side)</p> <p>Y3/4 girls: 2, no team merge with boys or ask parents to permit out to another club</p> <p>Y5: 23 – 1 team, some on standby</p> <p>Y6:27 – 2 teams, with some of the Y5 to permanently play up, 1 still to register</p> <p>Y5/6 girls: 16, 1 team</p> <p>Y7: 31 – two teams, 2 kids to still register</p> <p>Y4 merging from 3 to 2 teams. Meeting with coaches next week.</p> <p>Training commenced for Y7 and Y6s. Y5 and Y4 training to commence next week.</p> <p>Meeting with Y3 coaches last week of March to organize teams. Keeping the 2023 Auskick Avengers and Seahawks together and divide the Tomcats across the two teams with input from the coaches.</p> <p>Oval allocations sorted, pending Y5/6 girls (Dana yet to get back to me). Still to organize: 4:30-5:30 pm Y3 cohort training at Legacy (Jackie to confirm how to book).</p> <p>Booking and payment for Honeywood Y4 cohort training last two weeks of March.</p>		
<b>Discussion Held:</b>	Happy to close off most year groups. Still a few year levels needing players.		
<b>Actions Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Treasurer:</b>	<b>Michelle Bradford</b>		
<b>Report:</b>	<p>Please find attached the 2024 Season P&amp;L through to 10-Mar-24.</p> <p>Notes:</p> <ul style="list-style-type: none"> <li>• Apologies for not being at the Committee meeting.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Current Bank Balances as at 10 Mar-24 <ul style="list-style-type: none"> <li>○ Beyond Bank Visa - \$1,618.23</li> <li>○ Beyond Bank Savings - \$189,732.78</li> <li>○ CommBank - \$5,431.13</li> </ul> </li> <li>• Registration payments continue to come in. We are still not receiving any payments from PlayHQ for Auskick registrations. We changed the bank account for the deposit to our Beyond Bank Visa account but the payment still has not come through. I'll continue to follow up until we receive our money. .</li> <li>• Square payments are still set up to go into the CommBank account. I will make sure this is fixed once and for all when I get back.</li> <li>• The only outstanding sponsorship payment now is Semple Group who I will continue to follow up.</li> <li>• 2024 Q1 BAS and 2024 Q2 BAS have now been submitted.</li> </ul>
<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>Registrar:</b>	<b>Brooke Wards</b>
<b>Report:</b>	Yth – 7/8 = 24 8 – 31 9 /10 – 19 9 - 43 10 – 29 11/12 - 4 11/12 – 35  7 permitted out. 21 transfers in / 20 out. Does not include transfers to seniors.
<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>Auskick Coordinator:</b>	<b>Bec Wilkinson</b>
<b>Auskick Assistant:</b>	<b>Erin Mias</b>
<b>Report:</b>	We've had more rego sign ups which I need to allocate to teams. Numbers are looking good `100 = 10 girls but still need some coaches and team managers. I'm away the next 2 weeks but will have to schedule some time to do some footy work. Q1. – Is there a cut off date for Auskick sign ups Q2. Coaches / team managers night. Uniforms ?

<b>Discussion Held:</b>	Would like to have a sausage sizzle night after a Friday night game ?. Can we get a budget for each team		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Secretary</b>	<b>Jackie Sutherland</b>		
<b>Report:</b>	<p>Win your fees back - DRAW .  Raffle paperwork has been submitted. Needs to be approved before tickets can be printed.  Council grant paperwork to be submitted.  Email to Yr7s and above new players to go out re: names on bags.  Outstanding WWCs -  Game Day tage – have enough</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Coach Coordinator</b>	<b>Trent Flanagan</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>All Girls Coordinator:</b>	<b>Kellie Jewell</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Managers Coord</b>	<b>Kay Korver</b>		
<b>Report:</b>	Still looking for a few new team managers.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			

<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Sponsorship &amp; Grants</b>	<b>Darryl Munro</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>• A few new enquires for Sponsorship.</li> <li>• Need to order Sponsors Banner.</li> <li>• Round 1 sessions.</li> </ul>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Uniform &amp; Merch Coord</b>	<b>Mercy Thompson</b>		
<b>Report:</b>	<p>There are currently 39 orders which need packing. I will sort a date I can do these once we can access the club.</p> <p>Volunteer roster to go out for helping hand out uniforms.</p> <p>On a side note, I went to the lead your way program launch, with Ash on Saturday for women in footy and it was awesome. Encourage any females to jump on and register for the seminars. They are all pick and choose dependent on what you want to be involved in.</p> <p>Also, tonight I did the coach your way for females in coaching. It was super easy and informative and accredits you level 1 coaching. Again, encourage any females wanting to be a part of coaching to join up.</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Kit &amp; Jumpers</b>	<b>Kylie Gerhard</b>		
<b>Report:</b>	Date for checking gear – 13 April . Check with seniors if using.		
<b>Discussion Held:</b>			
<b>Action Items:</b>	Jackie to check with Jamie if using club rooms on the 13 <sup>th</sup> April .		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Equipment Manager:</b>	<b>Gary Vincent</b>		
<b>Report:</b>	Waiting for juniors to collect gear.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Grounds &amp; Game Day Coordinator:</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>			
<b>Canteen Manager: Tabitha Bond</b>			
<b>Report:</b>	Still waiting on certificate.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>IT / Social Media : Ashlea Flanagan</b>			
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Events / Fundraising Katrina Tudor</b>			
<b>Report:</b>	Started preliminary enquiries re quiz night quiz master companies and costs. Gin night / Social night.		
<b>Discussion Held:</b>	Jackie to send info about last year's quiz night.		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>First Aid Coordinator: Donna McLeod</b>			
<b>Report:</b>	<p>26 March course booked with 3 registered participants. Need 4 x first aiders to do course.</p> <ul style="list-style-type: none"> <li>HLTAID009 Provide CPR \$59pp. Discount \$10 for club this year.</li> <li>HLTAID011 Provide First Aid \$115 pp (last year was \$110 pp). Discount for club \$10 this year by company to help with costs. May need to budget higher price for next year.</li> </ul>		

	Possible dates for April 18/4 and 22/4 tentatively put aside for future courses. Likely to arrange these once teams known so we can figure out who needs first aiders. 3 members have indicated intention to do Level 1 Sports Trainer course as offered free for clubs (including myself).		
<b>Discussion Held:</b>			
<b>Action Items:</b>	Need to check when Donna needs to do first aid kits.		
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Jandakot Jets Seniors:</b>			
<b>Discussion Held:</b>			
<b>General Committee:</b>	Helen Vincent, Laura Sharland		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Time ended</b>	8.03pm	<b>Next Meeting</b>	Click or tap to enter a date.