

## JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUTES

<b>Type of Meeting</b>	General	<b>Date</b>	12/09/2023	<b>Time</b>	6.30pm
<b>Attendees:</b>	Shane Ford, Gary Vincent, Trent Flanagan, Darryl Munro, Michelle Bradford, Jackie Sutherland, Kaye Korver , Donna Mcleod				
<b>Apologies:</b>	Warren Littlefair, Brooke Wards, Mercy Thompson, Dave Morgan				
<b>Acceptance of Previous Meeting:</b>	Trent and Gary				
<b>Business Outstanding;</b>					
<b>President:</b>	<b>Shane Ford</b>				
	<p>End of year windups were conducted on Sunday which seen the year 7, 8 and 9 year groups participate. We have the year 10, 11/12 windup this Friday and hopefully we can get a few of us down to Southern Freo footy club to assist with the set up prior to the night.</p> <p>We have a clean-up this week in preparation for the handover of the club next week. This will be held on the Sunday, and we are hopefully to get a few people down at the clubrooms to help as this will speed the process up.</p> <p>Canteen next year will require some additional support with some extra activities that will be required as of November this year with the new standard coming into play. This will mean that all food will need to have dates on them as they come out of the fridge and whilst in the heat bays. We will also need to purchase some thermometers so that we can track temperature which will need to be recorded. There are also requirements around training, especially for the canteen manager. In addition, we have also found out that the JJFC has not got a food preparation certificate which we will now apply for.</p>				
<b>Report:</b>	<p>We had some discussions this week, at the exec meeting, about increasing membership fees by around \$10 as we move into the next season. This will cover increases in charges across all areas of running the club. We were hoping that the tickets sales for the raffle would have covered this so that we could avert the increase. Although we did do very well (half the tickets sold) as a club I was hoping that we could do better. Bearing in mind that</p>				

	<p>we are trying to get some renovations done to the club and will need funds for that also.</p> <p>We just need to finalize our areas of responsibility for the season, and I would ask that prior to the Annual General Meeting that we all do some hand over notes for any members that decide to take up positions. We will put a call out this week to see if we can get any interest in commitments for next year. We will also need to set the date for the AGM.</p>		
<b>Discussion Held:</b>	<p>Mail chimp to go out tomorrow. With agm date and specific position. Plus info about cleanup</p> <p>Shane to speak to Mario to confirm availability on clubrooms</p>		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Senior Vice President:</b>	<b>Darryl Munro</b>		
<b>Report:</b>	<p>Congratulations to Y8 White on Grand Final victory.  3 Teams Preliminary Final – Y7 White, Y8 Red, Y10/11/12 Girls  Y7/8 Girls – also played Finals.  District Awards Runner up Fairest &amp; Best- Lara Fuller – 7/8 Girls / Travis Belotti Y7 Red / Levi Zanich Y7 White / Alfie Wards Y8 Red.</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Junior Vice President:</b>	<b>Lars Kamphuis</b>		
<b>Report:</b>	Windups done and dusted.		
<b>Discussion Held:</b>			
<b>Actions Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Treasurer:</b>	<b>Brooke Wards / Michelle</b>		
<b>Report:</b>	<p>Raffle fundraiser money in.</p> <p>Query re uniform shop costs. Looking at separating merchandise /uniform - so can differentiate between TM/ coach and actual uniform shop sales.</p> <p>Also looking at sponsorship income / expense and other assorted events separated. But need to get information to be able to sort</p>		

	<p>out. Needs to get every accounts bank statements so can check all to make sure correct.</p> <p>IGA account – reconciliation done. There are several receipts missing – but nothing has yet been paid. Shane to visit IGA and ask.</p> <p>Recent shirts sales to go in as sponsorships</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Registrar:</b>	<b>David Morgan</b>		
<b>Report:</b>	<p>Set up play hq ready to go for next year.</p> <p>Fees set up for next year. But easy to change.</p> <p>Have closed early registration to not open till November.</p> <p>Have completed power point presentations for awards night.</p> <p>Shared with Jack but need to give some more information about club awards.</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Auskick Coordinator:</b>	<b>Mercy Thompson</b>		
<b>Auskick Assistant:</b>			
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Secretary</b>	<b>Jackie Sutherland</b>		
<b>Report:</b>	<p>Y3-6 and Y7 – 9 Windups held. Y9-12 on Friday (220)</p> <p>Feedback from Team Managers has been positive following survey. A few points overall to look into .</p> <p>Raffle tickets – still a work in progress but getting a few more back.</p> <p>Handover – Cleanup on Sunday . Handover on Tuesday .</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Coach Coordinator</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>All Girls Coordinator:</b>	<b>Caren Bell</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Managers Coord</b>	<b>Kay Korver</b>		
<b>Report:</b>	Most bags are back. 2 outstanding. Brought old ipads. What to do with . All are back to factory settings – airpaid 16gb. Sell for \$100		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Sponsorship &amp; Grants</b>	<b>Vacant (Darryl)</b>		
<b>Report:</b>	Need to review clubs needs before creating Sponsorship Packages for 2024 Jumpers for previous & existing sponsorships have been gifted or kept by players. Financial recovery needed to replace these jumpers.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Uniform &amp; Merch Coord</b>	<b>Vacant (Jackie)</b>		
<b>Report:</b>	Stocktake complete. Shorts - We currently have both ISC and C&F brands The ISC ones are actually bigger than the C&F shorts of the larger sizes. ie isc size 8 = size 10 C&F. Approx 30 pairs of C&F from 8- XL (Would keep 2XL and above as approx 40 pairs) . Could we get rid - cheaper and then just have the ISC shorts.		

	Whats the plan next year ? Uniform shop open earlier. Need to look at stock and work out whether can move across		
<b>Discussion Held:</b>	Shorts – Change sizes on the C&F to be size of matching ISC.		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Kit &amp; Jumpers</b>	<b>Tabitha Bond / Michelle Bradford</b>		
<b>Report:</b>	<p>Old jumpers have been sorted. We have about 50 that can be thrown out / purchased ? Any suggestions ? Some were given to coaches for presents.</p> <p>There are still a number of full sets available to purchase if required and we have jumpers for kids who are doing futures etc Current sets to be replaced.</p> <ul style="list-style-type: none"> <li>• 1 Set - (Yr9-10) Clover Downs set needs to go as will be a conflict of interest and they not sponsoring again.</li> </ul> <p>Could we just get new sponsor over Clover Down.</p> <ul style="list-style-type: none"> <li>• 1 Set (Yr8) Shelford Indignous given out – needs to be replaced.</li> <li>• Y8 White - 13 jumpers to be replaced</li> </ul> <p>Sponsorship - IGA Sets x 2 ? Are they OK to continue ? ( IGA #17 boys needs to be replaced as torn)</p> <p>Indigenous set – needs to be resewn as sides coming apart.</p> <p>Purchase of new bags – Red bags mostly good – so will try and replace more bags with old. Would like about 10.</p> <p>Rest of the sets due to come back tomorrow night. Depending on how they are will depend if another set is required.</p> <p>MDO Vests. Suggest to purchase one per team as TM have them appearing in bags as people doing MDO believe they are teams rather than returning to kitchen.</p>		
<b>Discussion Held:</b>			

<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Equipment Manager:</b>	<b>Gary Vincent</b>		
<b>Report:</b>	All good. Hopefully gear back then will have stock list .		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Grounds &amp; Game Day Coordinator:</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>			
<b>Canteen Manager:</b>	<b>Tabitha Bond</b>		
<b>Report:</b>	New rules come in on 6 December .		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>IT / Social Media :</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Events / Fundraising</b>	<b>Vacant – S.Ford</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>First Aid Coordinator:</b>	<b>Donna McLeod</b>		
<b>Report:</b>	All good. Hopefully don't change concussion rules for next year.		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Jandakot Jets Seniors:</b>			
<b>Discussion Held:</b>			
<b>General Committee:</b>	<b>Warren Littlefair   Clayton Barnes   Trent Flanagan   Ashlea Flanagan   Darren McLeod   Rick Golding</b>		
<b>Report:</b>	<p>Tackling equipment - Made by Silver fern. Possibly to help stop dangerous tackles. \$150 Approx size of tyre.</p> <p>Need to clean out auskick room possibly verge collection</p> <p>AGM - 17<sup>th</sup> October 630pm- Venue to be confirmed.</p>		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Time ended</b>	7.48pm	<b>Next Meeting – 17<sup>th</sup> October</b>	Click or tap to enter a date.