

# Meeting Minutes

## JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUTES

Type of Meeting	Committee	Date	9/11/2022	Time	7:00pm
<b>Attendees:</b>	Shane Ford, Darryl Munro, Warren Littlefair, Cam Dawe, Brooke Wards, Jackie Sutherland, Lars Kaphuis, David Morgan, Dana Davies, Mercy Thompson, Kay Korver, Michelle Bradford, Donna McLeod, Trent Flanagan, Ashlea Flanagan, Brendan Logan				
<b>Apologies:</b>	Christine Halliwell, Beyonce Matthews, Darren McLeod, Rick Golding, Gary Vincent, Tabitha Bond, Caren Bell, Clayton Barnes				
<b>Acceptance of Previous Meeting:</b>	Discussion held. Some minutes need to be checked.				
<b>Business Outstanding;</b>					
<b>President:</b>	<b>Shane Ford</b>				
<b>Report:</b>	<p>Now that we have all the formalities of both the AGM and our final invoices out of the way we can move onto the 2023 season. First, I would like to thank all the new members to the committee and for putting your hand up to be a part of the committee. We have all volunteered for a specific role within the committee and each one of us will be given the opportunity to do the role that have volunteered for. We still have a couple of roles that we want to fill and hopefully we can do this through our networking within the club prior to us venturing outside the club to source volunteers.</p> <p>The exec committee has had a meeting to discuss several issues which included the canteen and making that profitable, separating accounts at IGA for both Harmony and Atwell to assist with tracking costs and volunteers/parents helping.</p> <p>The outcome of the above was conclusive. The canteen needs to be profitable; cost need to be track more concisely and parents will be required to assist more this year getting back to a community sporting club basics.</p> <p>We are also looking at a uniform supplier that we enable us to have our members purchase directly from the supplier eliminating the excessive cost of hanging onto uniforms. This will be a slow transition given the amount that we are currently holding.</p> <p>To kick the season off in 2023 we would like to start looking at an open day and also our first event night which we I feel that we should look at holding within the first couple of weeks to get us moving. Obviously, we can follow this up with a few others throughout the year as this was mentioned as part of our feedback.</p>				

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<b>Discussion Held:</b>	Re: Canteen. Possible look at weather in advance. Will chat to Trish to see if she is interested. A few different options are available – but will need to see what everyone wants to do  Uniforms. Looking to do females first and place orders offsite.		
<b>Action Items:</b>	Chat to Trish, IGA, uniform suppliers Open day plan		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Senior Vice President:</b>	<b>Darryl Munro</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>Discussed Youth Coaches Application process with Cameron Dawe and Lars Kamphuis. (Cam to explain dates etc.)</li> <li>Emailed Rob Geersen WAFC Starkick Coordinator to enquire about a Jets Starkick program.</li> <li>Junior Team Coaches selections to commence in early 2023.</li> <li>2022 Year 2 Coaches need to be included in all communication regarding 2023 applications.</li> </ul>		
<b>Discussion Held:</b>	Work out what needs to be done for Starkick. Amanda Peacock at Piara Waters has it set up correctly. Possibly Hammond Park already starting for next year – if so do we need?  Starting integration of year 2, 2002 into year 3 planning		
<b>Action Items:</b>	Check re Hammond Park		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Junior Vice President:</b>	<b>Lars Kamphuis</b>		
<b>Report:</b>			
<b>Discussion Held:</b>	As per Daryl report. Starting coach selections for juniors in the new year.		
<b>Actions Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Treasurer:</b>	<b>Brooke Wards</b>		
<b>Report:</b>	No report (Available upon request )		
<b>Discussion Held:</b>	Looking at finalising from CBA to Beyond Bank. After meeting will organise catch up with accountant for this season, next season and budget. Play hq – info is locked.  Is there after pay facility? not currently. Members who would like to start playing now – can be given an invoice from Zero. WL - After pay		

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	would possibly be better as club is given \$ straight away rather than chasing. CD - parents would like to register but cant pay straight up . Last year – kids had kid sport, we created our own vouchers and then they worked through it.		
<b>Action Items:</b>	Playhq – check to make sure can change bank details as well as can they support after pay etc.		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Registrar:</b>	<b>Dave Morgan</b>		

<b>Report:</b>	<p>New club email address: registrar@jandakotjetsjfc.com Old email (gmail) will automatically forward to new address.</p> <p>Registrations: All PlayHQ details for the 2023 season have been updated and registrations are now open for both Auskick and Y3-Y12. Auskick: <a href="https://www.playhq.com/afl/register/e55357">https://www.playhq.com/afl/register/e55357</a> Year 3 - Year 12: <a href="https://www.playhq.com/afl/register/c13379">https://www.playhq.com/afl/register/c13379</a></p> <p>The following fees for 2023 apply: Auskick: \$130 (Auskick receives 50% of fees) Year 3 to Year 6 Junior (male and female) Registration Fee - \$210 Year 7 to Year 10 Youth (male and female) Registration Fee - \$240 Year 11/12 Youth (female) Registration Fee - \$250 Year 11/12 Youth (male) Registration Fee - \$300 Player Development Levy = \$15(+GST) paid to the WAFC District Team nomination fee = \$350(+GST) for Y7-Y12; \$300(+GST) for Y3-Y6</p> <p>Umpire fees for 2023 have increased (WAFC POL.14A updated for 2023) 11/12 competition (\$110/field umpire – 3/game); boundary and goal umpires fees not specified Y10 competition (\$100/umpire – 1 umpire; \$80/umpire – 2 umpires); no boundary umpires Y9 competition (\$95/umpire – 1 umpire; \$70/umpire – 2 umpires) Y8 competition (\$90/umpire – 1 umpire; \$70/umpire – 2 umpires) Y7 competition (\$80/umpire – 1 umpire; \$60/umpire – 2 umpires) Y3-Y6 competitions (\$40/umpire) Note – female competitions default to higher age group fees for umpires.</p> <p>Admin to PlayHQ All Executive Committee volunteers should have received an invite be an admin on PlayHQ. Secretary / playhq has problems.</p>
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	<p>Transfers Please note that any transfer requests (incoming or outgoing) are not available until 1st February 2023, as was the case opened by the WAFC for the 2022 season.</p> <p>Goal netting grant - Submitted October 2022 Game tallies Still unable to be updated manually in PlayHQ – need for ongoing manual records.</p>		
<b>Discussion Held:</b>	<p>Goal netting – council have come back with a few queries. Submitted in October. Need to go back to the contractor to get some more info. Possible member who has scanner to see underground pipelines. Ask for conduit layout</p>		
<b>Action Items:</b>	Follow up contractors for underground works.		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Auskick Coordinator:</b>	<b>Dana Davies</b>		
<b>Auskick Assistant:</b>	<b>Mercy Thompson</b>		
<b>Report:</b>			
<b>Discussion Held:</b>	<p>Possible change to Auskick to 1 day recommended by Pierce Dawson. It may help with parent volunteering as 430pm on a Friday is hard. Will mean its longer on a Sunday but not by much. Some kids are shattered or absolutely wired. Can we encourage the youth to come down and help?</p> <p>Some points from last year – too hard on a Friday. Need to encourage parents. Possibly get year 9s to come down and mentor to come and help.</p> <p>If all Sunday would need to do both training and game. Possibly move auskick to the other oval. Need to look at the other oval to see what games were fixtured for 2022. Possible change name from coach to Grid coordinator. Need to show parents the videos</p>		
<b>Action Items:</b>	Look at times of games fixtured 2022. Lars to look for videos		
<b>Responsibility:</b>		<b>Due Date:</b>	

<b>Secretary:</b>	<b>Jackie Sutherland</b>
<b>Report:</b>	<b>Nil</b>
<b>Discussion Held:</b>	
<b>Action Items:</b>	

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<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Coach Coordinator:</b>	<b>Cameron Dawe</b>		
<b>Report:</b>	<p>As a new Season begins, we again get the opportunity to test our resilience in coaching and improve the lives of our young members. The club has undertaken a review of all aspects of coaching and teams with lessons learned to be implemented this coming season. Some of the lesson learned discussions were – Grading, Team selections and Competitiveness of teams. Other discussions with the district are player up rules, Assistant coaches numbers on game day.</p> <p>As this is quite a difficult topic to get right for all 23 teams in the club, we will be discussing this at the coaches interviews to ensure the club and coaches are moving in the same direction. The Application for the Youth Coaches have been sent out to most social media sites. The period of the Applications for Youth only at this stage will run from:</p> <ul style="list-style-type: none"> <li>Opening applications: 7th November 2022.</li> <li>Closing applications: 22nd November 2022.</li> <li>Coaching interviews start – 28th to 2nd December 2022.</li> </ul> <p>Appointment of Youth coaches for 2023 - 7th December 2022.</p> <p>I will be encouraging all coaches to talk to there players who may or maybe not returning and register them before Christmas. It makes the planning of team easier for the club including possible capping of number of team if required.</p> <p>Looking forward to the season starting with some interesting discussion with outside coaches and players wanting to come to the club.</p>		
<b>Discussion Held:</b>	<p>Possible preseason late Jan, early Feb. Possibly 49 x11/12. But apparently some year 10s aren't coming back. 11/12 coach is going to be very important.</p> <p>Junior applications will be out early Feb. including Year 2s from last year.</p>		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>All Girls Coordinator:</b>	<b>Caren Bell</b>		
<b>Report:</b>	Nil		

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<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Managers Coordinator:</b>	Kay Korver		
<b>Report:</b>	Nil		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Sponsorship &amp; Grants:</b>	<b>Vacant</b>		
<b>Report:</b>	<ul style="list-style-type: none"> <li>• Current Sponsors have been asked to provide Social Media content for posts in November / December.</li> <li>• Looking at new sponsorship opportunities – Girls Shorts, Club Bags, First Aid kits etc. 2 Sets of Playing Jumpers – looking at reversible options.</li> <li>• Readjusting existing Sponsorship Proposal based on current Uniform stock holding.</li> <li>• New Proposal Draft to be finalised and sent to prospective Sponsors by 14<sup>th</sup> November 2022.</li> <li>• Current sponsors to be sent email and invoice for balance payment by 11<sup>th</sup> December 2022.</li> </ul>		
<b>Discussion Held:</b>	<p>Team sponsorship opportunities. Wanting to get to \$25K to share with everyone.</p> <p>Possibly hang up banners / fixed banners</p> <p>Scoreboard – sponsorship to be taken off. We have nw have a lot more access to the board. Just need to make sure we have someone to get it out and operate.</p>		
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Events / Fundraising:</b>	<b>Vacant</b>		
<b>Report:</b>			
<b>Discussion Held:</b>			
<b>Action Items:</b>			

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<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Uniform &amp; Merch Coordinator:</b>	Christine Fielea Mercy Thompson		
<b>Report:</b>	Nil		
<b>Discussion Held:</b>	Uniforms previously discussed		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Property Manager:</b>	Gary Vincent		
<b>Report:</b>	Nil		
<b>Discussion Held:</b>			
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Team Kit &amp; Jumpers Officer:</b>	Tabitha Bond Michelle Bradford		
<b>Report:</b>	<p>Next year we are asking for the following</p> <ul style="list-style-type: none"> <li>- <b>Replace goal flags</b> x 20 sets. Some flags were purchased this year but have also been damaged</li> <li>- <b>Bags</b> - Min 6 bags plus pink bag and indigenous bag. Would prefer to get at least 10 bags <ul style="list-style-type: none"> <li>* Out of 8 red bags purchased this year - at least 5 need to be replaced due to the bags breaking</li> </ul> </li> <li>- <b>2 jumper sets</b> – 1 * 7/8 girls and 1*7 boys (possibly use as year 8)</li> </ul>		
<b>Discussion Held:</b>	Looking at replacing 2 jumper sets with sponsor. Reversible guernsey – Girls & pink round. Boys and Naidoc round. Sponsor possibly blue round not just socks.		
<b>Action Items:</b>			
<b>Responsibility:</b>		<b>Due Date:</b>	
<b>Grounds &amp; Game Day Coordinator:</b>	<b>Vacant</b>		
<b>Report:</b>			

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<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>Canteen Manager:</b>	<b>Vacant</b>
<b>Report:</b>	
<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>IT / Social Media:</b>	<b>Beyonce Matthews</b>
<b>Report:</b>	
<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>First Aid Coordinator:</b>	<b>Donna McLeod</b>
<b>Report:</b>	
<b>Discussion Held:</b>	
<b>Action Items:</b>	
<b>Responsibility:</b>	<b>Due Date:</b>
<b>Jandakot Jets Seniors:</b>	
<b>Discussion Held:</b>	
<b>General Committee:</b>	<b>Warren Littlefair   Clayton Barnes   Trent Flanagan   Ashlea Flanagan   Darren McLeod   Rick Golding</b>
<b>Report:</b>	
<b>Discussion Held:</b>	<ul style="list-style-type: none"> <li>- Volunteers – Looking at creating Volunteer of the Month to get more people involved with the club, doesn't have to be someone from the committee.</li> </ul>



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	<ul style="list-style-type: none"> <li>- Committee roles – there wont be interference from other people in the committee. Everyone has their own role.</li> <li>- Minutes. We received a grant Microsoft last year. We now have a Sharepoint site. We have 15 emails to be set up and everyone can access the Sharepoint but there will be certain areas for specific people – ie team managers, coaches, committee, exec</li> <li>- Committee meeting will be regular and early warnings will be sent out.</li> </ul>		
<b>Action Items:</b>			
<b>Responsibility</b>		<b>Due Date:</b>	
<b>Time ended</b>	7.57pm	<b>Next Meeting</b>	14/12/2022