

**JANDAKOT JETS JUNIOR FOOTBALL CLUB AGENDA**

|  |  |                  |            |             |       |
|--|--|------------------|------------|-------------|-------|
| <b>Type of Meeting</b>                 | General  | <b>Date</b>      | 11/01/2023 | <b>Time</b> | 6. pm |
| <b>Attendees:</b>                      | Jackie Sutherland, Darryl Munro, Warren Littlefair, Michelle Bradford, Lars Karphuis, Brooke Wards, Clayton Barnes, Caren Bell   |                  |            |             |       |
| <b>Apologies:</b>                      | Kaye Corver, Rick Golding , Donna McLeod, Darren McLeod, Dana Davies, Mercy Thompson, David Morgan, Shane Ford   |                  |            |             |       |
| <b>Acceptance of Previous Meeting:</b> | Accepted Brooke / Darryl   |                  |            |             |       |
| <b>Business Outstanding;</b>           |  |                  |            |             |       |
| <b>President:</b>                      | <b>Shane Ford</b>  |                  |            |             |       |
| <b>Report:</b>                         |  |                  |            |             |       |
| <b>Discussion Held:</b>                | Shane away.. Looking to try and get the constitution to everyone. Hopefully get out in the next few weeks and out before the next committee meeting so that I can be voted on at an SGM  |                  |            |             |       |
| <b>Action Items:</b>                   |  |                  |            |             |       |
| <b>Responsibility:</b>                 |  | <b>Due Date:</b> |            |             |       |
| <b>Senior Vice President:</b>          | <b>Darryl Munro</b>  |                  |            |             |       |
| <b>Report:</b>                         |  |                  |            |             |       |
| <b>Discussion Held:</b>                | Starting to get registrations and training starting to get training. Need to look at communications as some missing out. Looking to remind everyone about win fees back. Need to put out mailchimp and social media. Setting up cohort Facebook pages. Training start around 5 February . Wont know teams till probably late February – current registrations are down. But... Cam back emnd of the month. |                  |            |             |       |
| <b>Action Items:</b>                   | Mailchimp and social media   |                  |            |             |       |
| <b>Responsibility:</b>                 |  | <b>Due Date:</b> |            |             |       |
| <b>Junior Vice President:</b>          | <b>Lars Kaphuis</b>  |                  |            |             |       |

|                         |  |                  |  |
|-------------------------|--|------------------|--|
| <b>Report:</b>          | Blast e-mail to remind members that the EOI for junior coaches are now open. EOI for coaches have been sent out.. Interviews wont be till early Feb due to peoples holidays 😊 One of the coaches 7/8 girls has daughter playing year 6. Need to discuss with district. Need to watch this space.<br>5 emails aren't working still .  |                  |  |
| <b>Discussion Held:</b> |  |                  |  |
| <b>Actions Items:</b>   | Blast e-mail to remind members that the EOI for junior coaches are now open.   |                  |  |
| <b>Responsibility:</b>  |  | <b>Due Date:</b> |  |
| <b>Treasurer:</b>       | <b>Brooke Wards</b>  |                  |  |
| <b>Report:</b>          | Report attached . 4 sponshor invoices. Approx. \$5k income. Kidsport have received confirmation<br>Zip pay – 1 enquiry.<br>1 refund for Auskick = registered – friends are going to Hammond park<br>All bills are paid.  |                  |  |
| <b>Discussion Held:</b> |  |                  |  |
| <b>Action Items:</b>    |  |                  |  |
| <b>Responsibility:</b>  |  | <b>Due Date:</b> |  |
| <b>Registrar:</b>       | <b>David Morgan</b>  |                  |  |
| <b>Report:</b>          | Current registrations include 10 Auskick and 37 juniors. Most junior registrations in the Y10 age group with 9; followed by the year 9 with 8 and the year 7/8 girls with 7 players. We need to send out an email blast regarding win your fees back if registered and financial by the 31 <sup>st</sup> January – One winner each for an Auskick, juniors and youth player. Transfers open on the 1 <sup>st</sup> February. Any district players in the Y10-Y12 age groups will need to register with South Fremantle first, if playing district, colts or Rogers Cup, and we will need to arrange Season Permits (from 1st Feb); however, I am not sure when selection is finalised for these competitions. (1 <sup>st</sup> cut this week and rest will be end of February) |                  |  |
| <b>Discussion Held:</b> |  |                  |  |
| <b>Action Items:</b>    |  |                  |  |
| <b>Responsibility:</b>  |  | <b>Due Date:</b> |  |

|                                 |   |                  |  |
|---------------------------------|---|------------------|--|
| <b>Auskick Coordinator:</b>     | <b>Dana Davies</b>  |                  |  |
| <b>Auskick Assistant:</b>       | <b>Mercy Thompson</b>   |                  |  |
| <b>Report:</b>                  |   |                  |  |
| <b>Discussion Held:</b>         |   |                  |  |
| <b>Action Items:</b>            | <b>Blast to be sent out regarding changing to 1 day.</b>  |                  |  |
| <b>Responsibility:</b>          |   | <b>Due Date:</b> |  |
|                                 |   |                  |  |
| <b>Secretary</b>                | <b>Jackie Sutherland</b>  |                  |  |
| <b>Report:</b>                  | Nil   |                  |  |
| <b>Discussion Held:</b>         |   |                  |  |
| <b>Action Items:</b>            |   |                  |  |
| <b>Responsibility:</b>          |   | <b>Due Date:</b> |  |
|                                 |   |                  |  |
| <b>Coach Coordinator</b>        | <b>Cameron Dawe</b>   |                  |  |
| <b>Report:</b>                  | Nil   |                  |  |
| <b>Discussion Held:</b>         | Working on training course , preseason, trying to get 2 <sup>nd</sup> team up and running for 2 <sup>nd</sup> team for 11/12. |                  |  |
| <b>Action Items:</b>            |   |                  |  |
| <b>Responsibility:</b>          |   | <b>Due Date:</b> |  |
|                                 |   |                  |  |
| <b>All Girls Coordinator:</b>   | <b>Caren Bell</b>   |                  |  |
| <b>Report:</b>                  | Nil   |                  |  |
| <b>Discussion Held:</b>         |   |                  |  |
| <b>Action Items:</b>            | Email to go out to parents regarding coaches and registrations.   |                  |  |
| <b>Responsibility:</b>          |   | <b>Due Date:</b> |  |
|                                 |   |                  |  |
| <b>Team Managers Coord</b>      | <b>Kay Korver</b>   |                  |  |
| <b>Report:</b>                  |   |                  |  |
| <b>Discussion Held:</b>         | Not doing anything till next month 😊  |                  |  |
| <b>Action Items:</b>            |   |                  |  |
| <b>Responsibility:</b>          |   | <b>Due Date:</b> |  |
|                                 |   |                  |  |
| <b>Sponsorship &amp; Grants</b> | <b>Vacant</b>   |                  |  |

|  |   |                  |  |
|--|---|------------------|--|
|  | <b>Daryl going to go and pick up jumper sizes tomorrow. Need to make decision on uniform. Once uniforms are confirmed will be happy</b>   |                  |  |
| <b>Report:</b>                             |   |                  |  |
| <b>Discussion Held:</b>                    |   |                  |  |
| <b>Action Items:</b>                       |   |                  |  |
| <b>Responsibility:</b>                     |   | <b>Due Date:</b> |  |
|  |   |                  |  |
| <b>Uniform &amp; Merch Coord</b>           | <b>Christine Fielea / Mercy Thompson</b>  |                  |  |
| <b>Report:</b>                             |   |                  |  |
| <b>Discussion Held:</b>                    |   |                  |  |
| <b>Action Items:</b>                       |   |                  |  |
| <b>Responsibility:</b>                     |   | <b>Due Date:</b> |  |
|  |   |                  |  |
| <b>Team Kit &amp; Jumpers</b>              | <b>Tabitha Bond / Michelle Bradford</b>   |                  |  |
| <b>Report:</b>                             |   |                  |  |
| <b>Discussion Held:</b>                    |   |                  |  |
| <b>Action Items:</b>                       |   |                  |  |
| <b>Responsibility:</b>                     |   | <b>Due Date:</b> |  |
|  |   |                  |  |
| <b>Equipment Manager:</b>                  | <b>Gary Vincent</b>   |                  |  |
| <b>Report:</b>                             |   |                  |  |
| <b>Discussion Held:</b>                    | We have a property list. Lars to send through. Jackie and Brooke to get copies to go to asset register. Once gone through then send order through. Pumps to go to team managers bag. Still need to tidy up Harmony. |                  |  |
| <b>Action Items:</b>                       |   |                  |  |
| <b>Responsibility:</b>                     |   | <b>Due Date:</b> |  |
|  |   |                  |  |
| <b>Grounds &amp; Game Day Coordinator:</b> | <b>Vacant</b>   |                  |  |
| <b>Report:</b>                             |   |                  |  |
| <b>Discussion Held:</b>                    | What is council doing with the grounds. Need to chat to council to look at the grounds due to safety. Need to word it right   |                  |  |

|                               |  |
|-------------------------------|--|
| <b>Action Items:</b>          |  |
| <b>Responsibility:</b>        |  |
|                               |  |
| <b>Canteen Manager:</b>       | <b>Vacant</b>  |
| <b>Report:</b>                |  |
| <b>Discussion Held:</b>       | On hold. Expressions of interest ???? Whats the plan ? Santich - outsourced. Hammond Park - use a volunteer.                     |
| <b>Action Items:</b>          |  |
| <b>Responsibility:</b>        | <b>Due Date:</b>   |
|                               |  |
| <b>IT / Social Media :</b>    | <b>Beyonce Matthews</b>  |
| <b>Report:</b>                |  |
| <b>Discussion Held:</b>       | Darryl to chat to Beyonce to work out facebook pages etc.<br>Mailchimp to go out   |
| <b>Action Items:</b>          |  |
| <b>Responsibility:</b>        | <b>Due Date:</b>   |
|                               |  |
| <b>Events / Fundraising</b>   | <b>Vacant</b>  |
| <b>Report:</b>                |  |
| <b>Discussion Held:</b>       |  |
| <b>Action Items:</b>          |  |
| <b>Responsibility:</b>        | <b>Due Date:</b>   |
|                               |  |
| <b>First Aid Coordinator:</b> | <b>Donna McLeod</b>  |
| <b>Report:</b>                |  |
| <b>Discussion Held:</b>       | First aid equipment needs to be looked at and sorted.<br>First aid courses booked.. Believe Shane and Donna getting this sorted. |
| <b>Action Items:</b>          |  |
| <b>Responsibility</b>         | <b>Due Date:</b>   |
|                               |  |
| <b>Jandakot Jets Seniors:</b> |  |
| <b>Discussion Held:</b>       |  |
|                               |  |

|                           |   |                     |                      |
|---------------------------|---|---------------------|----------------------|
| <b>General Committee:</b> | <b>Warren Littlefair   Clayton Barnes   Trent Flanagan   Ashlea Flanagan   Darren McLeod   Rick Golding</b>   |                     |                      |
| <b>Report:</b>            |   |                     |                      |
| <b>Discussion Held:</b>   | Constitution to be sent out to committee shortly to be looked at before sending to all members to be voted on. .There are a few items that still need to be checked so they are consistent. |                     |                      |
| <b>Action Items:</b>      |   |                     |                      |
| <b>Responsibility</b>     |   | <b>Due Date:</b>    |                      |
| <b>Time ended</b>         | 7.30pm  | <b>Next Meeting</b> | Wednesday 8th<br>Feb |