

Meeting Minutes

JANDAKOT JETS JUNIOR FOOTBALL CLUB					
Type of Meeting	General	Date	10/05/2022	Time	7pm
Attendees:	Shane Ford, Chris Hammond, Teagan Hammond, Kim Hansen, Cameron Dawe, Dave Morgan, Warren Littlefair, Jackie Sutherland, Mercy Thompson, Clayton Barnes, Darryl Munro, Lars Kamphuis, Kate Schick				
Apologies:	Pieta Esplin, Dana Davies				
Acceptance of Previous Meeting:	Darryl and Chris				
Business Outstanding;					
President:	Shane Ford				
Report:	<p>Overview: The session has started with a bang, and we are up and moving for 2022. Two rounds down and still some work to do. We have had lots of information come from the district with that being placed into the drop box for all to access. Our volunteer base is starting to grow, and we need to ensure that we encourage those that want to help by making them feel welcome. This will help us grow as a club. On the same note, again we need to make sure that those doing the positions that they have volunteered for are given complete autonomy to be able to do the position. We have started the session off with a suspended \$500 fine due to incorrect paperwork and two yellow cards, all of which has been dealt with internally.</p> <p>Canteen: As this is the main revenue for the club we need to look at possible increasing some of the price points to ensure that it remains profitable. We now have the ability with POS to track profitability over wages and can better align team members working in the canteen at any given time.</p> <p>Uniform Shop: We have done a stock take on items that we had left over from last year and those items that we purchased this year and have done well with online sales. Unfortunately, we are not tracking everything correctly and can see that item either have not been recorded as give aways or they have been taken / stolen in the process. We need to look at the way this is managed as we can not afford for items to just be given away or removed from the shop without accounting for them. Every item that is removed or given away needs to go through POS and put through Pieta at the shop. If unable to purchase, we are able to</p>				

	<p>look at payment options to support members. We need to understand that for every item that goes missing will take at least 30 items of the same type to be sold to recover the cost due to the low margins. We are hopeful that people are not just coming in and removing / stealing items from the stock. Anyone caught will be asked to leave the club and asked not to return. We are still investigating this to get a better picture based on purchases.</p> <p>Changerooms: We have given the go ahead to the senior club to get this project moving after speaking with our accountant who suggested that we should have no problems raising the money and applying for grants given our current position and past performance. We will start a go fund me page on top of this to support the build. This will take over 18 months to complete (prediction only) based on approvals and building stocks.</p> <p>Fundraising: We are in the process of arranging a Bogan Bingo night for the 18th of June which we will hold at the Atwell community centre where we can fit more people in and manage our own fundraising.</p> <p>The sausage sizzles are proving to be a success at harmony bring in some good revenue for the club and the Mother's day raffle is starting to shape up as a success with just over \$1500 raised and still with 12 more teams to return there funds.</p> <p>Accountant: A meeting between the accountant, Brooke and I was positive, and they have made some very good suggestions in how we can set ourselves up financially to ensure ongoing success. This is through a monthly budgeting process and designated accounts that they are working on in the background and aligning with our POS. We are also suggesting a move from the commonwealth bank to Beyond bank based on incentives for there community reward account that gives back to clubs. This is achieved through members opening accounts and banking with them. Funds are then calculated on the members associated with your account and a percentage is paid back to the club through this process. It is self fundraising without the hard work.</p> <p>Once again it is important that we encourage more people to be involved as a volunteer. This does not mean they need to hold a position on the committee it may just be putting their hand up to run a BBQ or having them help put away or setup. Most of the committee now are more on the youth side and for the longevity of the club we need to recruit Auskickers and Junior parents to be involved.</p>
<p>Discussion Held:</p>	<p>Not a fantastic start we have received a suspended \$500 fine due to wrong paperwork and two yellow cards in the first round.</p>

	<p>Needing to look at the canteen as we have dropped cost of fees, don't make a profit on apparel – Shane spoke to Trish in regards to increasing the price on a few things. Will need to keep an eye on the canteen moving forward. Sausage sizzle at Harmony has been successful. No BBQ on far oval for round 3 and there's no games at Harmony for round 3 either. Seniors did have games scheduled on oval 2 at 12 30 but they have been moved to Nicholson Reserve.</p> <p>Anything given away (for TMs, coaches etc) needs to be notified to the club and put through the POS system for accountant. Need to be able to track everything.</p> <p>Using this we will be able to see what we have left in stock and order accordingly – also stops theft.</p> <p>We have saved money on electricity since switching to LED.</p> <p>Fundraising – we are looking at running a Bogan Bingo night at Harmony Community Centre can fit in 150 people there, run bar ourselves (Teagan and Kate have their RSA) Des McCreanor to supply alcohol and will buy back anything left over. Also having a whisky night and a gin night at Atwell Clubrooms -more info to follow on that one.</p> <p>Mothers Day Raffle – all prizes donated, raised just shy of \$2500</p> <p>Great weekend, look into doing a QR code system for selling raffle tickets next time as cash sales were limited.</p> <p>In regards to seeing the accountant advised to set up like a business, have separate accounts to transfer money into each month and have a budget run that way. Looking at transferring over to Beyond Bank from Commonwealth as the club also gets a kickback from the bank – one club made \$25000 one year.</p> <p>Toilets/Changerooms on other side of grounds involving the seniors into it apply for grants and fundraise. Will consist of 2 x changerooms and a small storeroom.</p> <p>Moving forward we need to look at encouraging volunteers to come through especially those from the younger age groups as they are the next lot to come through the years.</p> <p>Line marking we received a huge bill – Shane/Brooke to chase that up.</p> <p>Teagan had passed on a quote from another line marking company that the council uses if needed.</p>		
Action Items:	Chase up line marking bill		
Responsibility:	Shane/Brooke	Due Date:	
Senior Vice President:	Chris Hammond		
No Report:			

Discussion Held:	<p>Just finished round 2, still trying to get a grasp as to where teams are sitting.</p> <p>Been a few issues with some teams that we are working on but nothing major as yet.</p> <p>Discussion with umpire coordinator – struggling to get umpires so some games across the districts are finding themselves with no umpire last minute.</p> <p>Covid and injuries are a huge issue for teams at the moment.</p>		
Action Items:			
Responsibility:		Due Date:	
Junior Vice President:	Vacant		
Report:			
Discussion Held:			
Actions Items:			
Responsibility:		Due Date:	
Treasurer:	Brooke Wards		
Report:	No Report Given		
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Registrar:	David Morgan		
Report:	See Attached Report		
Discussion Held:	<p>5/6 girls have had more regos come through which is awesome, 9/10 girls three more regos come in.</p> <p>441 registered junior/youth</p> <p>140 registered Auskick</p> <p>We are down from last year which saw us have 610 registered across the board.</p> <p>Thank you to Cam and Kim for getting all the coaches and TMs accredited and registered as volunteers.</p> <p>We have 57 accredited as coaches and 31 TMs.</p> <p>Team sheets only able to put down 1 coach and 1 asst the 2nd asst needs to be put down as a runner. Play HQ has migrated majority across from SportsTG but Dave has a complete/correct tally that he had downloaded a few years ago from SportsTG –</p>		

	<p>there has been some issues with game tallies not showing as when the player was registered they didn't claim their profile, parent will need to contact Play HQ to fix this.</p> <p>Low in numbers for Y3s, ¾ girls, Y8s and Y10s.</p> <p>Have had 111 transfers in/out and permits so far this season.</p> <p>Impressed with TMs with gameday paperwork and returning on time.</p> <p>Play up and Play down forms and Two games in one weekend have been working between Teagan, Dave and Chris to get submitted to district.</p>		
Action Items:			
Responsibility:		Due Date:	
Auskick Coordinator:	Dana Davies		
Auskick Assistant:	Mercy Thompson		
Report:			
Discussion Held:	<p>Round 2 for Auskick was far better organised than 1st round, Big thankyou to Chris Hammond for helping myself and Dana with set up and pack up on Fridays and Sundays.</p> <p>Have found a coach for the Y2 team – Callum Chave, big thanks to Callum for putting his hand up to help.</p>		
Action Items:			
Responsibility:		Due Date:	
Coach Coordinator:	Cameron Dawe		
Report:	<p>The season has started well and feel that all the coaches Assistant coaches and the players are just starting to get into their groove.</p> <p>Need to make sure all coaches are using the pretraining drills as set down by the club to ensure consistent development throughout all age groups.</p> <p>Match day Assessments for continued improvement have been started with 4 completed and it is good to see that the coaches have taken on board some comments and willing to give something different ago. This will help in the coaches development and ultimately the player development. Well done to those I have seen.</p> <p>The WAFC coaches co-ordinator has been out and about and has said that he has seen some of the junior grade coaches and is very happy with how they conduct themselves on the ground</p>		

	<p>with the players and game day control. Well done to those coaches.</p> <p>On the 9th May the club will be hosting a Tacking & Physical Presence conducted by the WAFC 6.30pm to 8pm. This will be for all coaches and provides an insight to training techniques and coaching points.</p> <p>Round 6 will be the Coaches seasons review and a point in the season where we can reflect as a group on what is going well and what needs to improve. This date will be issued via a Facebook invitation.</p> <p>Keep up the good work.</p>		
Discussion Held:	<p>Season has gone well so far, all coaches and assts are accredited. District run workshop on the 9th May didn't get as many down as we had of liked but the coaches that attended got a fair bit out of it.</p> <p>Round 6 will see Cam starring coaches reviews.</p>		
Action Items:			
Responsibility:		Due Date:	
Team Manager Coordinator:	Kim Hansen		
Report:			
Discussion Held:	<p>Indirect scoring from Y3 to Y6 – has been clarified in a email from Robyn Elms TMs to record final scores on the bottom of the team sheet so the scores can be submitted – scores aren't published but the district use them to help with teams for the following season.</p>		
Action Items:			
Responsibility:		Due Date:	
All Girls Coordinator:	Kate Schick		
Report:	<p>Girls competitions are all going well albeit Covid affected. We have had girls actively recruiting their friends which has led to one and new registration, one player attending training and one other showing interest.</p>		

	<p>We nominated 11 (12 in total but one has since left the Club) girls born between 1 January 2007 and 31 December 2008 for the 14's/15's WAFL(W) Zoned Female Squad for the Fremantle Dockers Next Generation Academy. This involves 4 weekly training sessions culminating in a carnival being held on the June long weekend. Due to a netball Metro Area Carnival, a lot of our girls could not be considered for this opportunity. I did write to the AFLW and NGA Operations Coordinator letting him know this.</p> <p>I also sent an email to Success Netball Association following their decision to hold training for MAC on Sundays. This is the first time this has ever happened and the compulsory training sessions would have meant that a number of girls across the Y7/8 and 9-11 teams would not have been able to play. Fortunately, the SNA Committee were understanding and changed the first two sessions times so that the girls were able to play. They did write that "I hope all athletes acknowledge that representing the association is a step higher than club level and commit to the 5 weeks of training. I also hope clubs and other sports teams encourage this , as it's a great opportunity for these girls to progress with their development".</p> <p>Most coaches have worked with the girls to still enable them to play football.</p>		
Discussion Held:	<p>Girls have been going well, also covid affected, numbers have increased which is awesome. Next Gen Freo have sent out a request for players for an academy they have coming up – up to 5 players were submitted from each team in the age group requested.</p> <p>Some of the girls are being affected by MAC training on Sundays, Kate has emailed the SNA in regards to this to try and work together as the teams would lose players.</p>		
Action Items:			
Responsibility:		Due Date:	
Uniform & Merchandising Coordinator:	Pieta Esplin		
Report:			
Discussion Held:			
Action Items:			

Responsibility:		Due Date:	
Property Manager:	Jackie Sutherland / Tabatha Bond		
Report:			
Discussion Held:	All jumpers are out now, some teams not happy with sizing's. Tab and Jackie will organise a time to sort the remaining out.		
Action Items:			
Responsibility:		Due Date:	
Equipment Manager:	Lars Kamphuis		
Report:			
Discussion Held:	Still awaiting goal posts for the y3s and ¾ girls to come in so they have something to use on the rugby oval. Received the full size premieres but without the 2&5 logo on them as they are unavailable through the supplier. Size 1 & 2 synthetics bladders keep blowing out.		
Action Items:			
Responsibility:		Due Date:	
Grounds & Game Day Coordinator:	Vacant		
Report:			
Discussion Held:			
Action Items:			
Responsibility:			
Canteen Manager:	Trish Alatini		
Report:			
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
IT:	Vacant		
Report:			
Discussion Held:			

Action Items:			
Responsibility:		Due Date:	
Events / Fundraising Coordinator (Y7 to 18s)			
Report:			
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Events / Fundraising Coordinator (Y3 to Y6)			
Report:			
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
First Aid Coordinator:	Shane Ebsary		
Report:			
Discussion Held:			
Action Items:			
Responsibility		Due Date:	
Jandakot Jets Seniors:			
Discussion Held:			
General Committee:	Warren Littlefair / Darryl Munro / Jurgen Hanson / Clayton Barnes		
Report:			
Discussion Held:	<p>Y10 received their training singlets – sponsored by Round 1 Fitness.</p> <p>Coaches Apparel – need to order 15 of each item to be able to order more in as we only need 2 or 3 more but if sponsor doesn't follow on apparel will be sitting there unable to be used.</p> <p>Voted by committee to leave ordering till next year for coaches apparel.</p>		

	<p>Images Frames Signs have come onboard as an online sponsor located in Success.</p> <p>Blue sock round – late May/early June</p> <p>Tomorrow man/Tomorrow woman workshop sessions</p> <p>NAIDOC Round – July</p> <p>Pink Round – looking at round 13 and 14.</p> <p>Newsletter will be coming out Bi-monthly</p> <p>MDO – need to understand the role, also need to walk out and stand with umpires at ¼ time breaks and accompany them to the umpire room at ½ time break as well as taking out water.</p> <p>Flags from cupboard have been given to Ron Black to put in Perspex to be hung up around the clubrooms.</p> <p>Fencing behind goal posts on far oval has been sent to council with signed approval letters from co-tenants supporting this.</p> <p>Winners of Mothers Day Raffle</p> <p>1st Prize – Bron G</p> <p>2nd Prize – Aimee Treeby</p> <p>3rd Prize – Jacky Lee</p> <p>Congratulations !!!</p>		
Action Items:			
Responsibility		Due Date:	
Time ended	8.11pm	Next Meeting	14/06/2022