Events Junior Teams Y3 – Y6

Accountability

- JJJFC Jnr Vice President
- JJJFC Committee

Hours _____/ Week – Month - Season

Objective

- To ensure that a social events programme is developed for the season to realise the financial targets set by the Treasurer and President.

Responsibilities

- This is in conjunction with Junior Events Co-ordinator and Fundraising Co-ordinator.
- Assemble a Sub-Committee if necessary (to include the Jnr Vice President) to assist with the planning and execution of all fundraising activities.
- Negotiate all prizes for raffles, quiz nights, etc.
- Co-ordinate with Secretary in relation to Trophies and photos.
- Report to club monthly meetings.
- Manage Portfolio as set down by the committee

Relationships

- Jandakot Jets Junior Football Club Committee
- Volunteers

Reporting

- Reporting through to the Junior Vice President and Secretary in relations to all youth wind ups and club functions.

POSITION DESCRIPTIONS