

Meeting Minutes

JANDAKOT JETS JUNIOR FOOTBALL CLUB MINUTES

Type of Meeting	General	Date	14/06/2022	Time	7pm
Attendees:	Shane Ford, Teagan Hammond, Chris Hammond, Brooke Wards, Kim Hansen, Dana Davies, Cameron Dawe, Kate Schick, Warren Littlefair, Pieta Esplin, Clayton Barnes, Jackie Sutherland				
Apologies:	Dave Morgan, Mercy Thompson, Lars Kamphuis				
Acceptance of Previous Meeting:	Chris and Clayton				
Business Outstanding;					
President:	Shane Ford				
Report	<p>With the season well and truly underway we have had good participation from members of the committee regarding coordinating the set-ups and pack-ups. A big thank you for helping as this has allowed other committee members the opportunity to also spend time with their families over the weekends.</p> <p>What has been noted from several teams is the lack of participation from parents to assist in either the set up or pack ups which has been disappointing. This is not across all teams with the majority helping where they can and where the opportunity presents itself. It needs to be reiterated to those teams where parents are not up for assisting that the Committee is there to provide guidance, support, and access to the facilities. They are not there to set-up and pack away before and after games. Committee members are volunteers that have put their hand up with the expectation that this side will be undertaken by the parents as has been done in the past. Team managers need to ensure this is reiterated to all parents as will I with a general message to all members.</p> <p>Round five has seen several teams being shifted from one grade to another and although not entirely as the club would have expected these changes have been made with some pushback by the club. This proved to be unsuccessful.</p> <p>There is a shortage of umpires now with some of our games either being umpired by parents or last-minute umpires being</p>				

	<p>brought in. This has been a challenge for the district and the club in managing this.</p> <p>We have a whiskey night scheduled for the 9th of July which will be followed by a Bogan Bingo night on the 15th. It is important that we promote these as much as possible as both will bring funds in to support the club. If successful we will look at a Gin night and a quiz night in the next couple of months.</p> <p>New Business: Change bank from Commonwealth to Beyond banking, Community Reward Program.</p> <ul style="list-style-type: none"> • Community Reward Account is a savings account that allows supporters to save money while helping the club or cause to fundraise. This account provides an annual donation to over 300 clubs and causes. In 2020/21, the share of the donation was over \$519,000.2 • Assistance with volunteers <p>Discuss around year 11/12 end of year windup. To include the year 9/10/11 girls' team as they are part of the year 11/12 cohort with members of the team currently part of that team.</p>
<p>Discussion Held:</p>	<p>Regarding parents in teams that don't want to help set up – if it doesn't happen, we don't bring it out so not usage of gear (gazebos etc).</p> <p>After Round 5 we saw movement of teams, some going up a division, some going down and some staying where they are – there was no leeway with movement after districts decision.</p> <p>Shortage of umpires (sick/covid), seen the district struggling. Some games didn't start on time as no umpire or previous umpires staying around to umpire the next game until the new umpire arrived. Was mentioned that the communication was poor with the coordinators and umpires as some were available on the schedule but never contacted – coordinators are under a lot of pressure as well.</p> <p>Whisky and Bogan Bingo fundraisers coming up – Bogan Bingo location can hold 150 people, can make tables up to 20. Only sold 17 tickets so far – if we don't get enough numbers, it won't be able to run. If both of these events are successful, we will be looking at having a Gin night and a quiz night.</p> <p>Looking at changing banks from Commonwealth to Beyond Bank. They offer a community rewards program that gives a % back to the club if members bank with them. Will provide a community liaison officer, happy to help with fundraising and can come to games etc and help set up accounts for members.</p>

	<p>Warren asked if they could provide the same or better than what we are currently receiving, was advised yes. Bank accounts will stay the same. Sent to a vote and all attending were happy to switch over.</p> <p>Wind Ups 9-11 girls attending the 11/12 dinner as the y11 girls shouldn't have to miss out due to not having an 11/12 girls team this season, currently have 10 y11 girls in a team of 20.</p> <p>Warren had mentioned he didn't think it was fair if the other 9/10 Girls team was unable to attend and that parents would be upset. The decision was originally made as the red team had y11 players in it whereas the white team didn't.</p>		
Action Items:			
Responsibility:		Due Date:	
Senior Vice President:	Chris Hammond		
No Report:	<p>After a well-deserved long weekend break and few re grades (some better than others), we can return to footy and look at the remainder of the season ahead.</p> <p>I will be contacting team managers regarding interchanger and ask how they are travelling with the use and uploading, I have noticed already that some are not writing in notes and when I question the coaches, they able to give me some valid reasons.</p> <p>We are going to need to carry out some repairs to the quad as it has not got any rear brakes and I believe it is overdue for a service.</p> <p>Also, when we undo the trailer from the bike can we make sure we are clamping the jockey wheel on correctly as we had an issue on Sunday with the clamp slipping and not working correctly, if you are unsure, please ask for help or feel free to call me and I can run through how to use it.</p> <p>If coaches are using the equipment from out the back, can we ensure it is put back, so others are able to use throughout the season – it seems to be quite light on out there at the moment. Also need to order some more pumps and ends as they have all gone from there as well – needed to pump some teams game balls up over the weekend and had to borrow oppositions gear. Is it worth getting a new compressor as discussed at the beginning of the year?</p>		
Discussion Held:	<p>Some teams are happy with the movement after round 5 some aren't but as Shane said there's no movement after district decision. A lot of teams are not uploading interchanger correctly</p>		

	<p>– will send out an email to the team managers of those teams, Kim’s offered to show and help again if needed. Quad bike needs repairs – back brakes don’t work also has some damage to the plastics (cracked and snapped) doesn’t affect use though.</p> <p>There also doesn’t seem to be any tackle bags at either Harmony or Atwell – can we find out where they are and make sure coaches are returning them for other teams to use.</p> <p>Also need a new compressor for out the back – asked for one towards beginning of season.</p> <p>MDO vests need to go back into the clubrooms NOT team managers bags – do we look at getting one for each team moving forward to go in with the runner vests etc?</p>		
Action Items:	<p>Lars to sort out equipment</p> <p>Brooke? compressor purchase and repairs on quad as it is a safety issue</p> <p>Chris and Kim to sort out interchanger with team managers</p>		
Responsibility:		Due Date:	
Junior Vice President:	Vacant		
Report:			
Discussion Held:			
Actions Items:			
Responsibility:		Due Date:	
Treasurer:	Brooke Wards		
Report:	<p>Meeting held (Treasurer and President) with our sponsor and accountant on 5th May.</p> <p>The purpose of this meeting was to see where we are as a club financially and how we are tracking for the 2022 season.</p> <p>We discussed budgetary goals, expenditure and simplifying Xero so reporting is easier.</p> <p>Information has been provided to the committee all the info on looking to change our banking over to a community bank like Beyond Bank.</p> <p><u>Pay Later Option</u></p>		

We still have some members that need to pay their fees of which have all been notified via email. These need to be finalised.
A huge thank you to all the members that have paid theirs in full.

Invoices Paid

All big invoices have been paid and it's just now our weekly ones for the canteen food, oval markings etc

Website

I would like to discuss moving forward we make the change over to a shopify website instead of the current WIX one. There are many benefits to Shopify and the main one I propose is the tracking of inventory from the uniform shop and any that has been given to coaches, committee members etc. Our uniform inventory is a very big monetary cost to us each season and I think it's very important to get it correct.

WIX currently doesn't work with our Square POS and so when we sell at the inform shop or through the canteen won't show true stock levels. It will make it much easier for Pieta and future Uniform Shop managers to place correct orders moving forward from previous years sales. We also can't do any refunds from the backend of the website.

Harmony

We have had some POS issues with our square system these last couple of weeks. It will be changed this week to a replacement and hopefully no more issues!

Thank you so much to all our great volunteers & teams that help each week with the running of the BBQ and sales at Harmony. It's very much appreciated.

Discussion Held:

Treasurer and President had a meeting with accountant on 5th May.

In process of trying to simplify Xero

Put forward that the club should look at switching banks

Members to pay fees still – and will be contacted shortly.

Canteen discussion – Discussion around the cost of running the canteen. Mentioned (President) that a canteen should be a club's main source of revenue, and agreed that it is hard to source volunteers to run it so it has been a paid position for the last few years.

	<p><u>Canteen</u></p> <p>Questions raised about cost of running the can and staffing it after it was identified that the accountant had questioned the cost.</p> <p>Agreed that Canteen Manager and staff have done an excellent job and continue to do so.</p> <p>It was acknowledged that wages where a contributor to high costs and that Canteen Manager has spoken with the team to manage the situation.</p> <p>Discussion around staffing and how many were in the canteen at one time and attention brought to the fact that staff are moved in and out as required. Sundays when staff are in, they have breaks as each step out to play their game and replace one another.</p> <p>Suggested that if staff were being paid and not busy possibly look at having them vacuuming/cleaning the main clubroom to save the President having to do it at the end of the night.</p> <p>There was a decision made to increase the pricing in the canteen on some things to ensure wages and any additional costs for goods are accounted for. Suggested that maybe we could look at buying smarter instead of just using IGA – especially with drinks/Powerade’s when on special at Coles and Woollies.</p> <p>Mentioned that this has already been discussed with Canteen Manager and she is happy to do this. Agreed to stick with IGA for fresh produce, sausages, buns etc as they are our main sponsors. Agreed that with the lack of volunteers at this point in time that the canteen would remain the way that it is now.</p>		
Action Items:			
Responsibility:		Due Date:	
Registrar:	David Morgan		
Report:	<p>Registrations:</p> <p>There are 619 registered players, with 473 juniors and 146 Auskickers.</p> <p>Quite few late registrations for all of the girls’ teams over the last few weeks.</p> <p>Fixtures:</p> <p>Please note that all grades from Y7-Y12 (boys and girls) were regraded and the ladders reset.</p> <p>There were many fixtures that needed to be changed - all jets fixtures are now up to date, but some other clubs are still to</p>		

	<p>make all required changes - please keep an eye on fixtures weekly.</p> <p>For example, Y11/12 White fixture for this weekend is due to be changed, I contacted Bull Creek, it is likely to be moved to Peter Ellis at 11:30am; currently at 11:30PM at Beasley - might be a late night.</p> <p>Other business:</p> <p>Harmony - we need tent pegs, and 4 x toilet brushes, plus a mop and bucket, blue loo - looks like the council has not cleaned Harmony this season. Also, need access to tap for refilling water bottles.</p> <p>Water filter for drink fountain - I have them, need to be changed.</p> <p>Toilets - need to get keys to change toilet rolls at Atwell - does anyone know where these are?</p> <p>MDO - need to let all team managers know that the MDO needs to stand with umpires at all breaks, and escort them to and from the oval before the bounce, at half time, and after the game (and offer them water).</p> <p>Goal netting - still no word from senior cricket club about whether they approve it.</p>		
Discussion Held:	The toilet roll holders at Atwell, Jamie has shown Chris how to open them – will show everyone how to do it now we just need to purchase the rolls of toilet paper to go in them. There is a tap inside the bin stall at Harmony for water		
Action Items:	<p>Teagan to email Nathan to check what’s going on with Harmony</p> <p>Kim to let team managers know about MDO roles</p> <p>Brooke to source and purchase industrial toilet paper/rolls for toilets at Atwell</p>		
Responsibility:		Due Date:	
Auskick Coordinator:	Dana Davies		
Auskick Assistant:	Mercy Thompson		
Report:			
Discussion Held:	Not a great deal to discuss, heard from Pierce Dawson – rookie series for the y2s will go ahead after round 10, where they will travel to other clubs to play games to get them ready for pups.		
Action Items:			
Responsibility:		Due Date:	

Coach Coordinator:	Cameron Dawe		
Report:			
Discussion Held:	<p>Coaching reviews – Youth coaches done and been sent reports, couple of juniors left to do, Matt and Fabian have been helping with reports.</p> <p>Mid season reviews 20th June for juniors and 27th June for youth at the clubrooms.</p> <p>Just a timely reminder that umpires can make mistakes just the same as players can – Darryl said we need to look at sharing the</p>		
	<p>good umpire feedback we have received as its not all bad – there have been some discrepancies with the female games in a sense that the umpires seem unsure of the rules sometimes eg allowing soccering, not protecting the head and sling tackles.</p> <p>Cam has said he’s looking at offering a game experience to a junior coach in the coaches box at a South Fremantle game (colts/reserves)</p>		
Action Items:			
Responsibility:		Due Date:	
Team Manager Coordinator:	Kim Hansen		
Report:	Banners, Sing Club Song Y3-6, Use the team sheet to score for y3-6 and menu for Y11/12 Award night.		
Discussion Held:	<p>Club banners at away games are a NO, they are to stay at Harmony and Atwell – reminder to team managers to RETURN all letters/numbers to file in Atwell as they seem to be low.</p> <p>Singing of the team song can be done in y3 to y6 as long as it is done at every game as there is no official scoring.</p> <p>In regard to scoring the y3 to y6 games for district purposes this is to be done INDIRECTLY on the team sheet by the team manager and not on score cards</p>		
Action Items:	Kim just to let team managers know of the above		
Responsibility:		Due Date:	
All Girls Coordinator:	Kate Schick		

Report:	<p>Girls numbers are still growing with interest as late as today. The teams have the following numbers:</p> <p>Y3/4 – 13 players Y5/6 – 19 players Y7/8 – 20 players Y9/10 White – 20 players Y9-11 Red – 20 players</p> <p>Umpires still do not seem to know the rules for the girls competition which is confusing for the girls. At one of the games on the weekend the umpire was allowing soccering and the umpires also do not seem to be protecting the girls. The umpires think because they are girls they will not be injured if they sling tackle etc.</p> <p>We also have some more accolades for some players in the female competition. Renee Morgan was named in the All Schools State 15s AFL female team and Holly Barnes was named as a train-on player.</p>		
Discussion Held:	Well done to Renee and Holly !		
Action Items:			
Responsibility:		Due Date:	
Uniform & Merchandising Coordinator:	Pieta Esplin		
Report:			
Discussion Held:	<p>Slowing moving through uniform items, as mentioned in Brookes report it would be awesome if we can look at switching from WIX to shopify as its not talking with the POS therefore people are able to order stock online that we don't have stock of then have to organise a refund.</p> <p>Pieta has said she is still happy to open on a Wednesday from 5pm for an hour as she is down that way for training.</p> <p>The size 2-8 socks have come in just awaiting the shorts</p>		
Action Items:			
Responsibility:		Due Date:	
Property Manager:	Jackie Sutherland / Tabatha Bond		
Report:			

Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
Equipment Manager:	Lars Kamphuis		
Report:			
Discussion Held:			
Action Items:	Need to get some more pumps and ends from the football and cricket shop – they have all gone from the back shed Lars to sort out equipment (tacklebags) at Harmony and Atwell		
Responsibility:		Due Date:	
Grounds & Game Day Coordinator:	Vacant		
Report:			
Discussion Held:			
Action Items:			
Responsibility:			
Canteen Manager:	Trish Alatini		
Report:			
Discussion Held:			
Action Items:			
Responsibility:		Due Date:	
IT:	Vacant		
Report:			
Discussion Held:			
Action Items:			

Responsibility:		Due Date:	
Events / Fundraising Coordinator (Y7 to 18s)	Teagan Hammond		
Report:	Awaiting quotes from a few places for dinners Y7 and 7/8 Girls - 8th September Y8 and Y9 - 12th September Y10 and 9/10 girls white - 15th September 9 /10/11 girls red and 11/12 boys - 16th September		
Discussion Held:	Decided on going with WA spit roast for the youth dinners Kim organising menu for 11/12 dinner 9/10 girls white will join the 11/12 dinner as well		
Action Items:			
Responsibility:		Due Date:	
Events / Fundraising Coordinator (Y3 to Y6)	Teagan Hammond		
Report:	? Roar Bar and Grill again, Auskick working with Dana looking at bowling Y3 - Y6 on 26th/27th or 28th August @ Roar Bar and Grill		
Discussion Held:	Working on venues and ideas still due to numbers		
Action Items:			
Responsibility:		Due Date:	
First Aid Coordinator:	Shane Ebsary		
Report:			
Discussion Held:			
Action Items:			
Responsibility		Due Date:	
Sponsorship Coordinator:	Darryl Munro		

Discussion Held:	<p>Blue sock round for June seen two teams wear the blue socks round 6, working with Teagan for approval for other teams to wear them throughout the month, July brings us the NAIDOC round and our new indigenous jumpers which will be worn by teams in y9 – 11/12 inclusive of the 9/10 and 9/10/11 female teams and finally August will see the 9/10 and 9/10/11 female teams wearing pink jumpers for breast cancer awareness as well as the male teams in y9 – 11/12 (hoping to get some of the other teams in the smaller pink clash set as well)</p> <p>So far have raised \$555 for the Kai fella Foundation – running alongside this is a Tomorrow Man session and a Tomorrow Woman session for ages 16+, there will be adults in both sessions for support (Darryl and Chris in the Tomorrow Man and Pieta, Nat and Kate in the Tomorrow Woman) emails and Facebook posts have gone out to those teams involved – those in the female age group that are 15 can attend just need a parental email to Darryl for permission. If we don't get the numbers for the female session will look at extending to the senior women's players</p> <p>Also received a \$1000 Stockland Grant which will be used for pizza and drinks on these two nights with the remainder of funds being donated to the Kai Fella Foundation.</p> <p>Round 14 we will be running a sponsors day.</p>
General Committee:	Warren Littlefair / Darryl Munro / Jurgen Hanson / Clayton Barnes / Craig
Report:	
Discussion Held:	<p>Warren has brought up cricket pitches on grounds – Kwinana, Peter Ellis to name a few, they are dangerous and can cause serious injuries – what is the best way we can look at this moving forward? Need to contact district as well on their rulings.</p> <p>Kim has mentioned moving forward can we look into running the Starkick All Abilities programme? Amanda Peacock runs it exceptionally well at Piara Waters JFC.</p> <p>Would also like to say a big thankyou to the seniors ladies that come down to help the girls teams with training it has been really helpful and is a great bond to help the older girls move into seniors eventually.</p>

Action Items:			
Responsibility		Due Date:	
Time ended	8.52pm	Next Meeting	12/07/2022