

Jumpers and Kit Coordinator

Accountability

- JJJFC Secretary
- JJJFC Committee

Hours _____ / Week – Month - Season

Objective

- To ensure all kit is up to standard and that all kit bags are adequately stocked for the upcoming session.

Responsibilities

- Ensure that all team jumpers are returned clean at the end of the season.
- Manage an itinerary of jumpers issued per team.
- Ensure that all kits are equipped with necessary equipment (i.e.: goal flags, first aid) for the season for issue to coaches.
- Liaise with Team Manager Coordinator in relation to management of jumpers.
- Purchase new jumpers on behalf of the club with the committee authorisation.
- To keep a record of all jumpers and kits for asset register.
- Report to club monthly meeting
- Manage Portfolio as set down by the committee.

Relationships

- Jandakot Jets Junior Football Club Committee
- Jandakot Jets Club Secretary
- Liaise with all club members